

**NORTH FERRIBY PARISH COUNCIL**  
**MINUTES**  
**Personnel Committee Meeting**  
**21 October 2021**

**PRESENT:** Councillors Hookem, M.Abraham and Dennett

**ALSO PRESENT:** Clerk J Haslope

Minute No.  
PerC 21/

1. **ELECTION OF A CHAIRMAN** – Councillor M.Abraham proposed that Councillor Hookem be elected as Chairman, seconded by Councillor Dennett. Councillor Hookem was duly elected as Chairman of the Personnel Committee.
2. **APOLOGIES FOR ABSENCE** – There were none
3. **DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST** – There were no declarations
4. **MINUTES OF THE MEETING HELD ON 21 SEPTEMBER 2020 – Resolved** – that the minutes be approved as a correct record and signed by the Chairman
5. **EXCLUSION OF THE PRESS AND PUBLIC – Resolved** – that the press and public be excluded from the meeting owing to the confidential nature of the business to be transacted, in accordance with Paragraph 1 (20) of The Public Bodies (Admission to Meetings) Act 1960
6. **NEW PAY SCALE** – Following on from the successful completion of her CiLCA qualification it was agreed that the Personnel Committee would recommend to the Parish Council that the pay scale would be increased to the level set in the contract and that any future pay rises would be made in line with the National Agreement without the need for a specific meeting to approve this.
7. **DSE ASSESSMENT** – The Display Screen Equipment Assessment carried out by the clerk was reviewed and it was agreed that a recommendation would be made to the Parish Council that up to £250 would be spent purchasing a new office chair and a lockable draw cabinet.

The meeting closed at : 2.45pm