

NORTH FERRIBY PARISH COUNCIL
MINUTES
ANNUAL MEETING
20 July 2020

PRESENT: Councillors J.Abraham, M.Abraham, Blogg, Holborn, Hookem, Knight, Mabbett, Richardson & Wood

IN ATTENDANCE: Clerk J Haslope and Ward Councillor Walker

Minute No.
PC 20 -

1. **ELECTION OF CHAIRMAN** – Councillor J.Abraham proposed and Councillor Knight seconded that Councillor Hookem be elected as Chairman of the Parish Council. Councillor Hookem accepted and was duly elected.
2. **ELECTION OF VICE CHAIRMAN** – Councillor Dennett had expressed her wish to stand as Vice Chairman. Councillor Hookem proposed and Councillor Blogg seconded that Councillor Dennett be elected as Vice Chairman of the Parish Council. In her absence, Councillor Dennett was duly elected as Vice Chairman.
3. **APOLOGIES FOR ABSENCE** – Cllrs Dennett & Black submitted apologies
4. **COMMITTEES OF THE COUNCIL** – It was **Resolved** to appoint the Councillors to the Committees of the Council as listed below.
 - 4.1. Planning Committee - Cllrs M.Abraham, Black, Hookem, Mabbett & Richardson
 - 4.2. Playing Field Committee - Cllrs M.Abraham, Blogg, Holborn, Knight & Wood
 - 4.3. Environment Committee - Cllrs Black, Blogg, Dennett, Holborn, Mabbett, Richardson & Wood
 - 4.4. Personnel Committee - Cllrs M.Abraham, Dennett & Hookem (if required J.Abraham)
5. **COUNCILLORS APPOINTED TO WORKING PARTIES OF THE COUNCIL**
 - 5.1. Allotments Cllr Dennett
 - 5.2. Newsletter / Website Cllr J.Abraham
6. **COUNCILLORS APPOINTED TO REPRESENT THE PARISH COUNCIL ON EXTERNAL ORGANISATIONS**
 - 6.1. Village Hall Trust Cllrs J.Abraham & Holborn
 - 6.2. ERNLLCA District Committee Cllrs Dennett & Hookem
 - 6.3. North Ferriby Twinning Association - Cllr Hookem
7. **SIGNATORIES FOR CHEQUES** - Cllrs J.Abraham, Dennett & Hookem
8. **APPOINTMENT OF THE INTERNAL AUDITOR** – It was **Resolved** to appoint Emma Langton from TC Group as Internal Auditor for the Parish Council.
9. **POLICIES AND PROCEDURES** - It was **Resolved** to approve the following list of documents.
 - 9.1. Standing Orders
 - 9.2. Financial Regulations
 - 9.3. Data Protection Policy
 - 9.4. Privacy Notice
 - 9.5. Consent Form
 - 9.6. Data Security Breach
 - 9.7. Subject Access Request Form and Guidance
 - 9.8. Processing a Subject Access Request
 - 9.9. Freedom Of Information Guidance
 - 9.10. Publication Scheme
 - 9.11. Travel Policy
 - 9.12. Request to Use form

The meeting closed at : 7.20pm

Signed by the Chairman.....Date.....Pg 3