

**NORTH FERRIBY PARISH COUNCIL  
MINUTES  
28 September 2020**

**PRESENT:** Councillors Hookem (Chairman), J.Abraham, M.Abraham, Blogg, Dennett, Holborn, Knight, Mabbett & Wood

**IN ATTENDANCE:** Clerk J Haslope, Ward Cllr Walker, ERYC Officers A. Menzies & A. Wainwright

Minute No.

PC 20 -

**37. APOLOGIES FOR ABSENCE** – Cllrs Black & Richardson submitted apologies

**38. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST** – Cllr J Abraham declared her position as a member of East Riding of Yorkshire Council and Cllr M. Abraham declared he was married to Cllr J.Abraham.

**39. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17 AUGUST 2020 – Resolved** – that the minutes be approved as a correct record and signed by the Chairman.

**40. PRESENTATION FROM WYKELAND ABOUT THE DEVELOPMENT OF MELTON FIELDS**

Five members of the senior management team of Wykeland gave a presentation about the planning history of the Melton West Business Park, the proposal for Plot D, which included a review of the concerns that had been lodged against the planning application 20/02150/STPLF, and the development of the bund and wildlife corridor near the Plantation Woods. No details of Plot E development were given during the presentation due to the commercial sensitivity of the project.

**41. PUBLIC FORUM** - There were 23 remote attendees who joined the meeting. A substantial range of questions covering noise, concerns over 24hr operation, the scale of the development, the increased generation of traffic through the village and the loss of open space were asked by both the public and the council and answered by both Wykeland and the senior officers from ERYC, Mr Alan Menzies and Mr Andy Wainwright. The position of the spoil from the archaeological excavations was also raised and it was confirmed that full details of the landscaping plans including any bund would be included as part of the planning application for Plot E.

**42. EAST RIDING WARD COUNCILLOR'S REPORT**

**42.1.** Both Ward Councillors attended a meeting with the Environment Agency about Transwaste on the 10<sup>th</sup> September. It was reported that there had been two unannounced site inspection which had noted that the bale height had been reduced. The EA's National Odour Team have carried out a site audit and the results of this are pending. The issue with wood smoke has been reported to the ERYC Public Protection Team and ERYC Planning Enforcement Officers have reinforced the need to comply with planning conditions at the site.

**43. CLERK'S REPORT** – The Clerk gave a report of the complaints and issues that had been raised since the last meeting. The Clerk has been contacted by the co-ordinator of the Advent Windows event last year as they are trying to expand the event this year to more streets. An article has been placed on the website and posters will be placed on the noticeboards explaining how to get involved with this. The Post Office has been in touch offering 3 hours per week of a PO Outreach service. A meeting with the Post Office will be arranged to show the various locations available to host this. Finally it was noted that due to the availability of the internal auditor, the mid-year audit will take place at the start of November.

**44. FINANCE & GENERAL PURPOSES REPORT**

**44.1. Receipts** – The following receipts were noted by the Council

- £ 1,100.00      Refund from DAS
- £ 8,091.11      Melton Wind Farm
- £     15.02      Bank Interest
- £39,250.00      Precept payment part 2

- 44.2. Expenditure** – The clerk provided details of three additional invoices that had been received. The Council approved the payment of invoices as detailed in Minute No. PC 20-52.
- 44.3. Budget Monitoring** – The Council received the Budget Monitoring and Receipts & Payments reports prior to the meeting. No concerns were raised.

**45. COMMITTEE MINUTES** – The Council received and noted the following minutes

- 45.1. Minutes of the Personnel Committee held on 5 September 2019
- 45.2. Minutes of the Environment Committee held on 2 March 2020
- 45.3. Minutes of the Playing Field Committee held on 12 August 2020
- 45.4. Minutes of the Planning Committee held on 17 August 2020
- 45.5. Minutes of the Planning Committee held on 9 September 2020

**46. OTHER MATTERS**

- 46.1. **Wind Farm Fund** – The Parish Council are now in receipt of the 2019/20 payment from Melton Wind Farm so it was agreed that the application process would be opened at the end of the year, with decisions to be taken at the February 2021 Parish Council meeting.
- 46.2. **Remembrance Parade** – It was agreed, that due to the continuing spread of the COVID-19 virus and the current guidance limiting gatherings to no more than 6 people, the Remembrance Parade due to be held on 8 November 2020 would be cancelled.
- 46.3. **Zoom** – It was agreed that an annual membership would be taken out at a cost of £83.03 + VAT.
- 46.4. **Christmas 2020 Events** – As with the Remembrance Parade, it was agreed that the Christmas Lights switch on event and the Carols around the Lychgate event would be cancelled for this year.
- 46.5. **Tree work in the Allotments** – The recommendations of the Environment Committee to carry out tree work with Ferriby Fencing at a cost of £760 + Vat was approved.

**47. CORRESPONDENCE RECEIVED & NOTED**

- 47.1. National Police Crime Commissioners - Public Survey on Roads Policing
- 47.2. NALC – Coronavirus – Information for Town & Parish Councils
- 47.3. NALC – Chief Executive’s Bulletin
- 47.4. ERYC Guidance to Parish Councils - Six Month Rule and Face to Face meetings
- 47.5. Clothing/Textile Bank - Community Fund Opportunity
- 47.6. Planning White Paper Summaries, Links & Responses. Planning Reform Consultation
- 47.7. ERNLLCA Newsletter
- 47.8. Community Survey from ERYC
- 47.9. Stakeholder Newsletter August Edition Humber 2100+ from Environment Agency

**48. EXCLUSION OF THE PRESS AND PUBLIC** – It was **Resolved** that the press and public would be excluded from the meeting owing to the confidential nature of the business to be transacted, in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960.

**49. PERSONNEL COMMITTEE** – The recommendations made by the Personnel Committee were approved by the Council.

**50. TRUSTEES OF ANNE TURNER MEMORIAL ALLOTMENTS**

- 50.1. **Receipts** - The following receipts were noted by the Trustees
  - £ 48.60 COIF Interest
- 50.2. The correspondence from Land Registry was noted.
- 50.3. The arrangements Allotment Committee AGM were noted
- 50.4. It was agreed that Cllr Holborn would present the awards for the prize winning of the Allotment holders at an event to be arranged by the Allotment Committee.

**51. TRUSTEES OF THE PLAYING FIELD**

- 51.1. **Receipts** - The following receipts were noted by the Trustees
  - £ 100.00 Contribution from Pro Skills Football
  - £ 125.00 Contribution from Cricket Club

**52. EXPENDITURE FROM PARISH COUNCIL ACCOUNT** – The following invoices were passed for payment.

<i><b>Payee</b></i>	<i><b>Details</b></i>	<i><b>Vat £</b></i>	<i><b>Gross £</b></i>
KCOM	Telephone/Internet	10.20	61.20
Shed Grounds Maintenance	Grounds Maintenance – Playing Field	53.64	321.85
SSE Southern Electric	Electricity for Xmas lights	5.11	30.66
SLCC	CiLCA fees		350.00
Public Works Loan Board	Street Lighting		6266.92
Wind Farm Grant to Social Club	Refurbishment of Venue		500.00
Allotment Prizes	Best Plot Winners		60.00
SJK Garden Services	Grounds Maintenance PW		969.00
Salaries and Expenses	Office	10.24	2594.07
Fisk Printers	Newsletter		248.00
Orion Signs & Print	Bronze age boat Information Board	176.00	1056.00
Delta Security	CCTV Service	24.00	144.00

The meeting closed at : 9.15pm

Date of next meeting : 26 October 2020