

**NORTH FERRIBY PARISH COUNCIL**  
**MINUTES**  
**20 July 2020**

**PRESENT:** Councillors Hookem (Chairman), J.Abraham, M.Abraham, Blogg, Holborn, Knight, Mabbett, Richardson & Wood

**IN ATTENDANCE:** Clerk J Haslope and Ward Councillor Walker

Minute No.  
PC 20 -

- 10. APOLOGIES FOR ABSENCE** – Cllrs Dennett & Black submitted apologies
- 11. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST** – Declarations of interest are recorded at the appropriate minute.
- 12. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 23 MARCH 2020 – Resolved** – that the minutes be approved as a correct record and signed by the Chairman.
- 13. PUBLIC FORUM** - One member of the public attended the meeting to raise his concerns about the ongoing issues that the village is suffering due to the noise and odours emanating from the Transwaste site, and the apparent lack of sanctions imposed when operating conditions are breached.
- 14. EAST RIDING WARD COUNCILLOR’S REPORT** – Ward Councillor Walker gave an update of the development plans for Melton Fields following a meeting with Wykeland. Discussions are currently underway with potential users of the development site known as Plot E, alongside Long Plantation Woods to the north of the railway line. This may mean that an outline planning application is not submitted, as previously indicated, and instead this step would be missed, and a full planning application submitted straight away. Wykeland have confirmed that they will issue a newsletter to the residents of Melton and the western side of Ferriby to explain their plans.
- Ward Councillor Abraham continued with a summary of the complaints of odour and night time noise that had been made recently emanating from both Transwaste and SCA Wood operating on Melton Industrial Site. Public protection is investigating the situation with noise, and planning enforcement have been asked to review the operating hours at Transwaste along with the piles of waste outside the buildings. It was also stated that along with North Ferriby Parish Council, East Riding Public Protection, Ward Councillors and David Davis MP had written submissions to the Environment Agency for consideration in the permit extension request made by Transwaste.
- Finally it was noted that the COVID hubs set up to manage the crisis had been scaled back and that ERYC had developed a plan to manage any future spike in Coronavirus cases.
- 15. SUMMARY OF LOCKDOWN DECISIONS AND EXPENDITURE** - The Clerk gave a summary of the decisions that were taken during lockdown. Each week an email had been sent to all members of the Council and the payments which were approved are listed under Minute No. PC 20 – 24.
- Application for registration of Allotment site submitted to The Land Registry
  - Response submitted to the Environment Agency regarding their consultation EPR/BP3792LD/V008 for the variation to the Transwaste permit.
  - Decision to open the Wind Farm Fund in April (earlier than planned)
  - Insurance provider changed from Zurich to BHIB Councils – 3 year policy agreed
  - 4 reports of criminal damage made to the police due to issues at the Playing Field and multiple reports of COVID breaches made.
  - Cancellation of Summer newsletter and VE Day celebrations
  - Gate and fence installed at Bowls Club
  - Tree survey carried out.
  - Approval of memorial plaque to be fitted on an existing bench on the Riverside Walkway.
- 16. CLERK’S REPORT** – The Clerk gave the Council an update of the complaints and issues that had been raised recently, which included a request about creating a memorial at the skate park. It was agreed that Cllrs M.Abraham, Holborn and Wood would meet some of the users of the skate park to find out more

information for the Trustees to consider at the next meeting. The Council agreed that the next meeting will take place via ZOOM, on 17<sup>th</sup> August, as the Village Hall is not expected to re-open until September. It was agreed that the Devolution survey, which had only just been distributed, would be responded to before the next meeting and it was noted that the Autumn newsletter will be distributed during the third week in September.

## 17. FINANCE & GENERAL PURPOSES REPORT

17.1. **Receipts** – The following receipts were noted by the Council

- £2,000.00 Story Contracting
- £39,250.00 ERYC for Precept part1 payment
- £245.75 refunded Business Rates
- £26.51 Bank Interest

17.2. **Expenditure** – The Council approved the payment of invoices as detailed in Minute No. PC 20-23.

17.3. **Internal Audit** –TC Group have now carried out the year end audit for 2019/20 for the Council. This was received and no concerns were raised.

17.4. **Annual Governance Statement 2019/20** – In accordance with the Accounts and Audit Regulations 2015, the Councillors agreed positively to the assertions that the Council has a sound system of internal control. It was **Resolved** that the Annual Governance Statement was completed correctly and was signed by the Chairman.

17.5. **Accounting Statement** – It was **Resolved** that the Accounting Statement for the Annual Governance and Accountability Return was completed correctly in line with the Internal Audit and was signed by the Chairman.

## 18. OTHER MATTERS

18.1. **Extended Leave** - It was **Resolved** that a leave of absence would be granted to any and all Members who were unable to attend Council meetings during the Coronavirus pandemic up to May 2021 or until physical meetings can be held (whichever is the sooner).

18.2. **Remembrance Parade** - It was **Resolved** that from November 2020 onwards, the Parish Council will assume responsibility for hosting the Remembrance Parade and make the necessary arrangements for road closures and insurance.

## 19. CORRESPONDENCE RECEIVED & NOTED

19.1. The Local Authorities and Police and Crime Panels(Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

19.2. NALC Guidance - L01 20 Coronavirus Regulations 2020

19.3. NALC Guidance – Holding Remote Meetings

19.4. Letter from the Royal British Legion

19.5. LGA Model Code of Conduct Consultation

19.6. East Riding of Yorkshire Tree Planting Fund – will be included as an agenda item next meeting

19.7. Financial Year End Audit letter from the Internal Auditor

19.8. Tree survey report – will be included as an agenda item next meeting

19.9. Coronavirus Guidance and Management information emailed during lockdown

20. **EXCLUSION OF THE PRESS AND PUBLIC** – It was **Resolved** that the press and public would be excluded from the meeting owing to the confidential nature of the business to be transacted, in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960.

21. **GRANTS AWARDED UNDER THE WIND FARM COMMUNITY FUND** - Six applications were received for the Wind Farm Community Fund having the total application value of £18,015.88 with only £7,500 of funds available to be granted. Each application was deemed to be a suitable recipient for funding.

**Resolved** - that £500 would be given to Ferriby Social Club for repairs to the property. All voted in favour.

*Cllr Hookem declared a non-pecuniary interest and did not vote.*

**Resolved** - that £500 would be given to North Ferriby Table Tennis club towards the cost of purchasing new equipment. All voted in favour.

**Resolved** - that £500 would be given to Hull and East Yorkshire Villagers at War towards the cost of purchasing new flags and banners. All voted in favour.

**Resolved** - that £2000 would be given to North Ferriby Village Hall Trust towards the cost of repairs to the property. All voted in favour.

*Cllrs J.Abraham and Holborn declared a non-pecuniary interest and did not vote.*

**Resolved** - that £2000 would be given to North Ferriby Allotment Committee towards the cost of replacing the allotment shed. All voted in favour.

*Cllr Mabbett declared a non-pecuniary interest and did not vote.*

**Resolved** - that £2000 would be given to North Ferriby Riding for the Disabled Association towards the cost for building a disabled toilet. All voted in favour.

## 22. TRUSTEES OF THE PLAYING FIELD

**22.1. NFFC Lease** – Councillors Hookem, M.Abraham and Mabbett presented the lease that had been negotiated with the Directors of North Ferriby Football Club and written by Andrew Jackson’s solicitors. It was **Resolved** that the terms of the lease should be accepted and it was signed.

**23. EXPENDITURE FROM PARISH COUNCIL ACCOUNT** – The following invoices were passed for payment.

<b>Payee</b>	<b>Details</b>	<b>Vat £</b>	<b>Gross £</b>
KCOM	Telephone/Internet	10.20	61.20
Shed Grounds Maintenance	Grounds Maintenance – Playing Field	53.64	321.85
Cardiac Science	New defibrillator pads	6.99	41.94
TC Group	Internal audit	185.00	1100.00
SJK Garden Services	Grounds Maintenance PW		797.00
Salaries and Expenses	Office	6.23	2036.48

**24. EXPENDITURE FROM PARISH COUNCIL ACCOUNT BETWEEN 1 April 2020 & 30 June 2020**

<b>Payee</b>	<b>Details</b>	<b>Vat £</b>	<b>Gross £</b>
KCOM	Telephone/Internet	10.22	61.34
ERNLLCA	Annual Subscription		970.60
Shed Grounds Maintenance	Grounds Maintenance – Playing Field	53.64	321.85
ERYC Supplies	Stationery	16.43	98.55
M Wood	Refund for Bowls Club lawn treatment		1071.81
A Green	Refund for Land Registration costs		79.20
SJK Garden Services	Grounds Maintenance PW		510.00
Salaries and Expenses	Office		2384.71
Cardiac Science	New defibrillator pads	6.99	41.94
KCOM	Telephone/Internet	10.20	61.20
Business Stream	Water – Playing Field		151.55
Shed Grounds Maintenance	Grounds Maintenance – Playing Field	53.64	321.85
Roger Waites	Artwork for information board		400.00
Hi-Fliers	3 new flags	34.83	208.96
Anne Turner Allotments	COIF interest payment		189.12
Village Hall	Annual room hire		500.00
All Saints' Church	Grant		500.00
SJK Garden Services	Grounds Maintenance & Park Warden		803.00
Salaries and Expenses	Office	12.60	2104.91
BHIB Insurance	Annual Policy		1032.53

KCOM	Telephone/Internet	10.20	61.20
Shed Grounds Maintenance	Grounds Maintenance – Playing Field	53.64	321.85
Plantscape	Flower display in Coronation Gardens	56.80	340.80
Tony Cook	Bowls Club gate and fence	188.00	1128.00
SJK Garden Services	Grounds Maintenance & Park Warden		661.00
Salaries and Expenses	Office	0.49	2036.46

The meeting closed at : 8.55pm

Date of next meeting : 17 August 2020