

**NORTH FERRIBY PARISH COUNCIL  
MINUTES  
23 MARCH 2020**

**PRESENT:** Councillors Hookem (Chairman), J.Abraham, M.Abraham, Black, Dennett, Knight, Richardson & Wood

**IN ATTENDANCE:** Clerk J Haslope

Minute No.

PC 19 -

- 164. APOLOGIES FOR ABSENCE** – Councillors Blogg, Holborn and Mabbett submitted apologies
- 165. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST** – There were no declarations
- 166. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 24 FEBRUARY 2020 - Resolved** – that the minutes be approved as a correct record and signed by the Chairman.
- 167. PUBLIC FORUM** - There was no public speaking
- 168. EAST RIDING WARD COUNCILLOR'S REPORT** – Ward Councillor Abraham reported that Heron Food have advised ERYC that they would be escalating their deliveries to maintain supply during the COVID-19 crisis, which would result in more lorries using the parking area off Gibson Lane. Although there is no planning permission approved for this site, Heron have assured ERYC that the noise levels will not exceed those given in the deferred planning application. ERYC has also cancelled all future Committee meetings due to the COVID-19 restrictions, with powers devolved to officers.
- 169. CLERK'S REPORT**
- 169.1.** Following the completion of the current minute book, it was **Resolved** that the minutes would now be kept in a lever arch file.
- 169.2.** The Clerk provided the Council with her monthly report, which included positive feedback from the Spring Newsletter and a list of activities that had been cancelled due to the Coronavirus outbreak.
- 170. FINANCE & GENERAL PURPOSES REPORT**
- 170.1. Receipts** – The following receipts were noted by the Council
- |           |                               |
|-----------|-------------------------------|
| £ 34.88   | Bank Interest                 |
| £ 3515.42 | Village Hall payment for PWLB |
- 170.2. Expenditure** – The Council approved the payment of invoices as detailed in Minute No. PC 19-177.
- 170.3. Budget Monitoring** - The year end reports were circulated, no concerns were raised.
- 170.4. Year End Internal Audit** – The submission to TC Group is arranged for 3<sup>rd</sup> April
- 171. COMMITTEE MINUTES** – The Council received and noted the following minutes
- 171.1.** Minutes of the Environment Committee held on 3 February 2020
- 171.2.** Minutes of the Playing Field Committee held on 12 February 2020
- 171.3.** Minutes of the Planning Committee held on 24 February 2020
- 171.4.** Minutes of the Planning Committee held on 11 March 2020
- 172. OTHER MATTERS**
- 172.1. COVID-19** – The escalating nature of the Coronavirus Pandemic, and the impact that this has on the ways of transacting the business of the Council, was discussed. It was **Resolved** to delegate the powers and duties of the Council to the Clerk, in consultation with the Chairman and using emails to consult with members, to ensure that business can continue to be transacted if meetings of the Council cannot take place during the COVID-19 pandemic. It was also **Resolved** that the Clerk will be delegated powers and duties of each of the Committees, in conjunction with the Chairman of the committee.

Signed by the Chairman.....Date.....

It was agreed that the Parish Council would continue to support the community efforts to care for the vulnerable residents and those in isolation. The clerk explained that ERYC were working with the HEY Smile Foundation to set up a central response centre, and those who were offering help would be directed to register on this site. It was also noted that the Emergency Plan had been activated and all residents on the vulnerable list had been contacted

- 172.2. **ERYC Charter** – It was agreed to respond to the survey.
- 172.3. **Community Led Housing** - Due to coronavirus, this matter was deferred to another meeting.
- 172.4. **Parking** - Due to coronavirus, this matter was deferred to another meeting.
- 172.5. **VE Day 75** - Due to coronavirus, this event has been cancelled.
- 172.6. **Men in Sheds** - Due to coronavirus, this matter was deferred to another meeting.
- 172.7. **Train Services** - Due to coronavirus, this matter was deferred to another meeting.
- 172.8. **Insurance Renewal** – The quotations for having an updated insurance valuation carried out were noted, however in the current environment it was agreed that an estimate would be used until such time as an accurate valuation could take place.
- 172.9. **Transwaste Operating Permit** – It was agreed that the Parish Council would respond to the Environment Agency consultation on the extension to the Transwaste Permit.

**173. CORRESPONDENCE RECEIVED & NOTED**

- 173.1. Report of The East Riding Members’ Allowances Panel (Parish Remuneration Panel) – The outcome of the report will be published as specified
- 173.2. PC-EB 1-20 - Dormant Assets Policy consultation
- 173.3. Alamein Barracks Draft Masterplan SPD consultation
- 173.4. E Cabinet newsletter February 2020

**174. TRUSTEES OF ANNE TURNER MEMORIAL ALLOTMENTS**

- 174.1. **Receipts** - The following receipt was noted by the Trustees  
                                   £ 45.98 COIF Interest
- 174.2. The progress regarding registering the land was noted
- 174.3. The AGM has been postponed until further notice.

**175. EXCLUSION OF THE PRESS AND PUBLIC** – It was **Resolved** that the press and public would be excluded from the meeting owing to the confidential nature of the business to be transacted, in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960.

**176. TRUSTEES OF THE PLAYING FIELD**

- 176.1. **Receipts** - The following receipt was noted by the Trustees  
                                   £ 150.00 Reclaimed VAT
- 176.2. The progress regarding a new lease for NFFC was noted
- 176.3. The proposal made by NFFC was approved.

**177. EXPENDITURE FROM PARISH COUNCIL ACCOUNT** – The following invoices were passed for payment

<i>Payee</i>	<i>Details</i>	<i>Vat £</i>	<i>Gross £</i>
KCOM	Telephone/Internet	10.20	61.20
Fisk Printers	Newsletter		248.00
Public Works Loan Board	Street Lighting		9782.34
Shed Grounds Maintenance	Grounds Maintenance – Playing Field	52.08	312.48
Information Commissioner	Data Protection Fee		40.00
ERYC	ID Badge	0.86	5.16
ERYC Supplies	Stationery	0.56	3.40
ERYC	Rates		245.76
Edge IT	Annual IT fees	26.09	156.53
SJK Garden Services	Grounds Maintenance PW		371.00
Salaries and Expenses	Office	75.60	2715.15

Date of next meeting: 23 March 2020

The meeting closed at: 8.05pm

Signed by the Chairman.....Date.....

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