

**NORTH FERRIBY PARISH COUNCIL**  
**MINUTES**  
**25 November 2019**

**PRESENT:** Councillors Hookem (Chairman), J.Abraham, M.Abraham, Blogg, Dennett, Holborn, Mabbett & Wood

**IN ATTENDANCE:** Clerk J Haslope

Minute No.

PC 19 -

- 100. APOLOGIES FOR ABSENCE** – Councillors Black & Richardson submitted apologies
- 101. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST** – There were no declarations
- 102. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 28 OCTOBER - 2019 – Resolved** – that the minutes be approved as a correct record and signed by the Chairman. Proposed by Councillor J.Abraham, seconded by Councillor Blogg
- 103. PUBLIC FORUM** – One member of the public was present to observe the proceedings.
- 104. CHAIRMAN'S REPORT** – The Chairman reported that Councillor Clark had resigned. Having attended a training session on the co-option process at the recent ERNLLCA conference, a brief outline of the learnings was shared with the Council. It was agreed that the vacancy needs to be filled by someone who can join the Playing Field Committee.  
The Chairman also raised the idea of 'Happy to Chat' benches and it was agreed that the Environment Committee would consider this at their next meeting in the New Year.
- 105. EAST RIDING WARD COUNCILLOR'S REPORT**
- 105.1** It was noted that both Ward Councillors had met with Wykeland on 13<sup>th</sup> November, to discuss the plans for Melton Fields. They took the opportunity to raise concerns over the potential for noise and air pollution from the site. The outline plan for a bund and wetland area are being included in the future development plans for the site, and these were discussed along with the expected timelines for the submission of planning applications which were shared with the Council.
- 105.2** It was reported that the public consultation stage of the Local Plan work has been delayed until September 2020 and the draft update for the Joint Waste Plan will be available during Autumn 2020 as well. The ERYC is also undertaking a Strategic Flood Risk Assessment review which will form part of the evidence required for the Local Plan review.
- 106. CLERK'S REPORT**
- 106.1** The Clerk gave an update of all the arrangements that have been made for Christmas and reviewed the key action associated with the risk assessments. It was agreed that mince pies, mulled wine, nice biscuits and cordial would be purchased and served after Carols by the Lychgate.
- 106.2** The Clerk provided the Council with her monthly report which included a review of recent complaints that had been received. The 2020 meeting schedule was issued and the area wardens on the Emergency Plan were updated.
- 107. FINANCE & GENERAL PURPOSES REPORT**
- 107.1 Receipts** - The following receipt was noted by the Council
- £ 150.00 Donation from North Ferriby Football Club Supporters Club
- 107.2 Expenditure** - The Council approved the payment of invoices as detailed in Minute No PC 19-115
- 107.3 Salaries Budget** – It was agreed that this item would be moved to the end of the meeting after the exclusion of the press and public.

Signed by the Chairman.....Date.....

- 107.4 Bids and Grants Budget** – The Council approved the following three bids for 2020/2021
- Playing Field Committee - £11,000
  - Environment Committee - £ 5,500
  - All Saints' Church - £1,000
- 107.5 Street Lighting Budget** – The Council approved provision for payment of the Public Works Loan Board (PWLb) for the street lighting and the ERYC Service Level Agreement for 2020/2021
- 108. COMMITTEE MINUTES** – The Council received and noted the following minutes
- 108.1** Minutes of the Environment Committee held on 14 October 2019
- 108.2** Minutes of the Playing Field Committee held on 10 October 2019
- 108.3** Minutes of the Planning Committee held on 23 September 2019
- 108.4** Minutes of the Planning Committee held on 10 October 2019
- 108.5** Minutes of the Planning Committee held on 14 November 2019
- 109. OTHER MATTERS**
- 109.1 Repairs to Railway Line** – It was noted that the Environment Committee had a meeting with Story Contracting about the project to repair the railway embankment. The current plan is for the work to start in April 2020 and for the Riverside Walkway to be used as the site access from the start of the meadow area onwards. Story Contracting also wish to use part of the end of the Riverside Walkway for parking and as a storage compound. The exact position of this area will be reviewed so that the impact on the established trees is minimised.
- 109.2 Local Plan** – It was agreed that Cllrs Mabbett, Hookem and J.Abraham would request a meeting with ERYC to continue discussion regarding the specification of Melt-E in the Local Plan
- 109.3 Youth Facilities** – Cllr Holborn raised the issue of trying to create more youth facilities in the village. It was agreed that this would be discussed with the Head of South Hunsley School when he comes to the PC meeting in January
- 109.4 Community Builders** – Cllrs J.Abraham and Dennett attended a meeting with the aim of trying to improve the links between organisations in Swanland and North Ferriby, such as the village halls and churches, to make sure that residents in both villages are aware of all the activities that are taking place in each community and to discover if there are any gaps for new opportunities. A further meeting has been arranged in January
- 109.5 Playing Field Committee** – No current councillors offered to join this committee.
- 109.6 Election of a Chairman of the Playing Field Committee** – Following the resignation of Cllr Clark, Cllr M.Abraham was elected as Chairman of the Playing Field Committee. He will also sit on the Personnel Committee but it was agreed that this would not be at the same time as Cllr J.Abraham.
- 109.7 Graffiti** – It was agreed that a letter of acknowledgement from the Parish Council be sent to both youths responsible for the graffiti in the skate park.
- 110. CORRESPONDENCE RECEIVED & NOTED**
- 110.1** Remarkable East Yorkshire Tourism Awards 2020
- 110.2** East Riding of Yorkshire Future Communities Initiative
- 110.3** NALC and LGA launch new guide to tackle loneliness
- 110.4** Affordable Housing for local residents
- 110.5** Joint Local Access Forum Annual Report 2019 - for the information of all Parish and Town Councils in the East Riding
- 110.6** ASB Six Month Statistics - North Ferriby
- 111. TRUSTEES OF THE PLAYING FIELD**
- 111.1 Expenditure** - The Trustees approved the payment of the invoice detailed in Minute No PC 19-116.
- 111.2 Land Registry** - The Clerk and Chairman both attended a presentation from the Land Registry at the ERNLLCA conference and they shared their learning with the rest of the Trustees.
- 111.3 Use of Ground** – The Trustees discussed the potential use of the ground at the end of next season and requested that a more detailed proposal be sought.

Signed by the Chairman.....Date.....

112. **EXCLUSION OF THE PRESS AND PUBLIC** – It was **Resolved** that the press and public would be excluded from the meeting owing to the confidential nature of the business to be transacted, in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960.

113. **Salaries Budget** – The Council approved all the elements of the Salaries Budget for 2020/2021

114. **TRUSTEES OF ANNE TURNER MEMORIAL ALLOTMENTS**

114.1 The Trustees noted the steps that had been taken towards registering the allotment land

115. **EXPENDITURE FROM PARISH COUNCIL ACCOUNT** – The following invoices were passed for payment

<i><b>Payee</b></i>	<i><b>Details</b></i>	<i><b>Vat £</b></i>	<i><b>Gross £</b></i>
KCOM	Telephone/Internet	10.20	61.20
Business Stream	Water Supply		212.09
Shed Grounds Maintenance	Grounds Maintenance – Playing Field	52.08	312.48
Willerby PAT Testing	Playing Field		118.00
TCV	Reed Pond clearance	160.00	960.00
Supplies	Stationery	4.33	26.00
ERYC	Street Lighting	129.36	776.17
B. Hookem	Mileage	0.17	5.40
Orion Signs & Print	Information Panel	33.00	198.00
SJK Garden Services	Grounds Maintenance ENV/PW		437.00
Salaries and Expenses	Office	5.69	2080.50

116. **EXPENDITURE FROM CHARITY ACCOUNT** – The following invoice was passed for payment

<i><b>Payee</b></i>	<i><b>Details</b></i>	<i><b>Vat £</b></i>	<i><b>Gross £</b></i>
Playscheme	New ropes for Basket Swing	150.00	900.00

Date of next meeting: 16 December 2019

The meeting closed at: 9.50pm

Signed by the Chairman.....Date.....