

**NORTH FERRIBY PARISH COUNCIL
MINUTES
27 November 2017**

PRESENT: Councillors Hookem (Chairman), Abraham, Black, Blogg, Clark, Dennett, Payne & Swindin

IN ATTENDANCE: Clerk Jo Haslope

Minute No.
2017/18:

- 79. APOLOGIES FOR ABSENCE** - Councillors Burney & Hyland submitted apologies
- 80. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST** – Declarations of interest are recorded at the appropriate minute
- 81. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 23 OCTOBER 2017** – that the minutes be approved as a correct record and signed by the Chairman. Proposed by Councillor Clark. Seconded by Councillor Swindin.
- 82. PUBLIC FORUM** – Three members of the Little Weighton Farmwatch group attended the meeting to give the presentation in *Minute No. 2017/18 : 83*.

Whilst at the meeting PCSO Lynch also took the opportunity to share with the Council the recent crime statistics from the area. He also explained that he reports relevant information in the area on his Twitter feed, and this is becoming an effective communication tool.

- 83. PRESENTATION FROM LITTLE WEIGHTON FARMWATCH** – *Minute No. 2017/18 : 74.2*
David Heward, Martin May and PCSO Lynch explained that the Little Weighton Farmwatch group covers the area from Market Weighton, down to Broomfleet, across to Hessle and up to the top side of Beverley and has a current membership of 85. Following on from the success in reducing rural crime in the Drifffield area, since the introduction of Automatic Number Plate Recognition (ANPR) cameras, the Little Weighton Farmwatch group would like to install 6 cameras and is looking for funding. They are asking all the Parish Councils in the Farmwatch area to contribute £500 towards this. The cameras will be run and maintained by the police once operational.
Members were able to ask questions and agreed that they would take a vote on the request at the December meeting.
- 84. CHAIRMAN'S REPORT**
84.1 Post Office – The proposed move of the Post Office to the shop at 40 Church Road was discussed. It was agreed by all members that this proposal was better than losing the Post Office from the village. Comments supporting the move will be registered on the consultation website.
Cllr Taylor declared a non-pecuniary interest having been formerly employed by Maynews (40 Church Rd)
- 85. EAST RIDING WARD COUNCILLOR'S REPORT**
Ward Councillor Abraham reported that a motion has been passed by East Riding of Yorkshire Council to consider introducing smoking ban for all children's play areas.

Councillor Abraham also noted that it has been confirmed by St Modwen developers that they do not intend to progress the two planning applications for Melton Fields.

- 86. CLERK'S REPORT**
86.1 Festive Lighting Display. This will take place at 4pm on Monday 4th December around the Christmas Tree at the War Memorial. The school have confirmed that the children will sing carols, and the 'Fabulous 4 from Ferriby' Lifestyle group will switch on the lights. A treat for the school children will kindly be donated by the Coop.
- 86.2 Training.** ERNLLCA are looking for interest in running the Being a Good Councillor course again. Interest was expressed and so ERNLLCA will be informed.
The clerk has registered to attend web based training for the upcoming changes to the Data Protection legislation at a cost of £30. Training is also available from Zurich Insurance covering various topic including risk assessments and accident reviews. It was agreed that the clerk would attend along with Councillor Clark at a cost of £30 each.

Signed by the Chairman.....Date.....

86.3 **Monthly report.** An overview of recent complaints was given to the Council. The clerk also reported that she had had a very informative visit to the Treasure House and that the ERNLLCA conference had been very interesting.

87. **FINANCE & GENERAL PURPOSES REPORT**

87.1 **Receipts** – The following receipt was noted by the Council

- £376.79 Reclaimed VAT

87.2 **Expenditure** – The Council approved the payment of invoices as detailed in Minute No. 2017/18:92

87.3 **Internal Audit** – CBA Sadofskys have carried out the interim internal audit and a letter of conclusion was circulated to members prior to the meeting. No questions were raised.

87.4 **Administration Budget** – The Council approved one amendment to the Administration budget for 2018/19 which had been agreed at the October meeting.

87.5 **Salaries Budget** – The Council approved all the elements of the Salaries Budget for 2018/19.

87.6 **Committee Bids** – The Council approved the following two bids for 2018/19.

- Playing Field Committee - £12,700
- Environment Committee - £4000

87.7 **Street Lighting** – The Council approved provision for payment of the Public Works Loan Board (PWLB) for the street lighting loan and the ERYC Service Level Agreement.

88. **COMMITTEE MINUTES** – The Council received and noted the following minutes

88.1 Minutes of the Planning Committee held on 23 October 2017

88.2 Minutes of the Planning Committee held on 9 November 2017

88.3 Minutes of the Environment Committee held on 9 October 2017

88.4 Minutes of the Playing Field Committee held on 12 October 2017

88.5 Minutes of the Emergency Committee held on 16 November 2015

89. **OTHER MATTERS**

89.1 Councillor Payne expressed an interest in joining the Playing Field Committee. Councillor Swindin as Chairman of the Playing Field Committee supported this and all members voted in favour.

89.2 Parish Council Name Bank – It was **Resolved** that the East Riding of Yorkshire Council Street Name & Numbering department should be provided with the following list of street names to be used in any future developments, Le Pellerin Place, Loire Road, Nantes Avenue, Ramshaw Way and Armitage Close.

89.3 Carols at the Lych Gate – The annual carol service will take place at All Saints' Church on Wednesday 20th December at 7pm. A request for mulled wine and mince pies will be made to the Coop, otherwise it was agreed that 3 bottles of mulled wine would be purchased. It was also agreed that a donation would be given to the Church Band in line with last year.

89.4 100yrs of Remembrance – An update was given to the Council of the plans for the event.

90. **CORRESPONDENCE RECEIVED & NOTED**

90.1 CBA Sadofsky - completion of interim audit

90.2 Letter regarding dogs on the Playing Field

90.3 Notification of External Auditor for 2017/18

91. **TRUSTEES OF THE PLAYING FIELD**

91.1 **Playing Field Report** – A discussion took place following the guidance from the Internal Auditor that the bank account for the Playing Field should be separated from those of the Parish Council. The implications of this recommendation were discussed and it was agreed that further clarification of the advice would be sought from ERNLLCA.

91.2 **Exclusion of the Press and Public – Resolved** -that the press and public be excluded from the meeting owing to the confidential nature of the business to be transacted, in accordance with Paragraph 1 (20) of The Public Bodies (Admission to Meetings) Act 1960

91.3 **Trespass of Grange Lane** – Councillor Hookem gave an update to the Trustees. Following discussions, the Trustees were asked to consider two proposals. **Resolved** – the two proposals went to vote and were carried.

Signed by the Chairman.....Date.....

92. **EXPENDITURE** – The following invoices were passed for payment

	<i>Payee</i>	<i>Details</i>	<i>Vat £</i>	<i>Gross £</i>
	KCOM	Telephone/Internet	10.00	60.00
	ERNLLCA	Conference 2017	17.00	102.00
	ERYC	Street Lighting SLA	126.82	760.94
	Yorkshire Water	Water supply to Playing Fields		98.16
	SJK Garden Services	Grounds Maintenance PF/ENV/PW		623.00
	Holtby Farmers	Riverside Walkway	40.00	240.00
	G. Latter	Website and Hosting	32.33	913.97
	Cllr Payne	Mileage	0.61	19.35
	Cllr Hookem	Mileage	0.35	11.25
	Anne Turner Allotments	COIF Interest		178.17
	Salaries and Expenses	Office	1.84	2075.71

Date of next meeting: 18 December 2017

The meeting closed at: 10.15pm

Signed by the Chairman.....Date.....