

NORTH FERRIBY PARISH COUNCIL

MINUTES

22 September 2025

PRESENT: Councillors Hookem (Chairman) J.Abraham, M.Abraham, Blogg, Dennett, Knight and Wood

IN ATTENDANCE: Clerk J Haslope, Ward Cllr Corless and Ward Cllr Hopton

Minute No.

PC 25 –

- 53. APOLOGIES FOR ABSENCE** – Cllr Allmendinger Black, Holborn and Shaikh submitted apologies
- 54. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST** – These are noted at the appropriate minute.
- 55. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21 JULY 2025 – Resolved** – that the minutes be approved as a correct record and signed by the Chairman.
- 56. PUBLIC FORUM** – There was no public speaking
- 57. WARD COUNCILLOR'S REPORT** – Both Ward Councillors updated the council on issues that had occurred over the summer, including work to the Open Space and damage to T4, refusal of the illuminated Amazon signage planning application and the position of the 30 mph speed limit on Woodgates Lane. It was also noted that the Boundary Commission Review for ERYC has concluded that South Hunsley Ward should remain unchanged.
- 58. CLERK'S REPORT** – The Clerk gave a report which noted the noise and HGV issues due to the opening of the Amazon warehouse and concerns over the width of Ferriby High Road since the new footpath has been installed, which Cllr Hopton said he would follow up. It was also noted that the national pay offer agreement, which covers the Clerk's pay, was reached in July and the changes have been implemented.
- 59. FINANCE & GENERAL PURPOSES REPORT**
- 59.1. Receipts** - The following receipts were noted by the Council
- £ 445.86 Bank Interest
 - £ 1,561.73 HMRC VAT Reclaim
- 59.2. Expenditure** – The Council noted the payments made in August detailed in Minute No. PC 25-66. The Clerk gave details of two additional invoices and the Council approved the payment of invoices as detailed in Minute No. PC 25-67.
- 59.3. Financial Reports** – The Budget Monitoring, Receipts & Payments and Bank Reconciliation reports were circulated prior to the meeting. No concerns were raised.
- 59.4. External Audit** – The external audit for 2024/25 has now been completed by PKF Littlejohn LLP. The Notice of Conclusion of audit will now be placed in the public domain.
- 59.5. Interim Audit** – It was noted that the mid-year Internal Audit will be carried out in November.
- 60. COMMITTEE MINUTES** – The Council received and noted the following minutes
- 60.1.** Minutes of the Planning Committee held on 21 July 2025
- 60.2.** Minutes of the Playing Field Committee held on 9 July 2025
- 60.3.** Minutes of the Environment Committee held on 21 July 2025
- 61. PARISH MATTERS**
- 61.1. Melton Interchange Consultation** – The information provided by Ward Cllr Hopton was noted.
- 61.2. Remembrance Sunday** – It was noted that the First Aid cover for the parade had been booked with new provider, Yorkshire Medical Services Hull, at a cost of £158.50 and that the Beverley Pipe Band would attend at a cost of £300. The stewarding requirements were also discussed.
- 61.3. Christmas** – It was agreed that a Christmas Tree would be ordered from Lodge Landscapes as long as the price was within the budget of £1200 and that the school will be contacted to see if they wish to take part in an event to switch on the Christmas Tree lights. It was also agreed that the Council would contact the Church regarding hosting the Carols round the Lychgate on Wednesday 17 December.

Signed by the Chairman.....Date.....Pg 166

- 61.4. **Speed Limit Woodgates Lane** – The request of a resident to move the position of the start of the 30mph speed limit to incorporate all the houses at the top of Woodgates Lane was discussed and it was agreed to write to ERYC to support the request, suggesting the signs should be moved to incorporate the houses and the farm entrance into the 30mph zone.
- 61.5. **Planning Appeal** – The appeal had been withdrawn prior to the meeting.
- 61.6. **Defibrillator** – The quotation from Northern Rail to install a defibrillator at Ferriby Station was considered and it was **Resolved** that £2,954.71 would be spent. The assets and maintenance of the defibrillator will remain with Northern Rail once installed.
- 61.7. **Policies Under Review** – The minor updates to the following policies were reviewed and approved.
- Data Protection Policy
 - Privacy Notice
 - Consent Form
 - Subject Access Request Form & Guidance
 - Processing an SAR
 - Data Security Breach Report
 - Guidance on responding to FOI requests
- 61.8. **New Policies** – It was **Resolved** to adopt the following documents
- IT Policy
 - Document Retention & Disposal Policy
 - Data Audit Schedule

62. CORRESPONDENCE RECEIVED & NOTED

- 62.1. ERNLLCA Newsletter
- 62.2. NALC Chief Executive's bulletin
- 62.3. ERYC - Town and parish bulletin August 2025
- 62.4. North Humber to High Marnham - September Community Update
- 62.5. Ferriby Shed – Thank you
- 62.6. The Local Government Boundary Commission for England – Final recommendations for ERYC
- 62.7. The latest news from Humber and Wolds Rural Action
- 62.8. ERNLLCA – Upcoming Training
- 62.9. Hello from HEY Smile Foundation
- 62.10. Hull and East Yorkshire LNP Newsletter August 2025
- 62.11. East Riding Local Plan Update - Housing Needs Supplementary Planning Document
- 62.12. East Riding Local Plan Update - Consultation on draft Planning Obligations SPD
- 62.13. East Riding Lieutenancy – National Honours
- 62.14. Annual Police Survey 2025

63. TRUSTEES OF THE PLAYING FIELD

- 63.1. **Receipts** - The following receipt was noted by the Trustees
- £ 116.76 Bank Interest
- 63.2. **Expenses** – The payment of £744.12 from the Charity Account to the Parish Council to refund the costs of installing the Pickleball Court was approved.
- 63.3. **Parking during Football Matches** – The concerns of residents about the parking issues during football matches was discussed and it was agreed that this matter would be raised with the Football Club.

64. **EXCLUSION OF THE PRESS AND PUBLIC** – It was **Resolved** that the press and public would be excluded from the meeting owing to the confidential nature of the business to be transacted, in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960.

65. **TRUSTEES OF THE VILLAGE HALL** – The matter under discussion was agreed.
Cllrs J.Abraham, Dennett and Knight declared a non-pecuniary interest being members of the Village Hall Committee.

66. EXPENDITURE FROM AUGUST - The following invoices were noted

<i>Payee</i>	<i>Details</i>	<i>Vat £</i>	<i>Gross £</i>
KCOM	Telephone/Internet	5.40	32.40
WP Everingham & Sons Ltd	Cleaning War Memorial	90.00	540.00
Business Stream	Water		97.48
Ferriby Fencing	Grounds Maintenance	16.00	96.00
SJK Garden Services	Grounds Maintenance & PW	166.00	996.00
Zoom Communications Inc	Monthly Subscription	2.60	15.59
Salaries & Expenses	Office	1.62	3152.93

67. EXPENDITURE FROM PARISH COUNCIL ACCOUNT – The following invoices were passed for payment

<i>Payee</i>	<i>Details</i>	<i>Vat £</i>	<i>Gross £</i>
KCOM	Telephone/Internet	5.40	32.40
VisionPrint	Newsletter		300.00
Zoom Communications Inc	Monthly Subscription	2.60	15.59
Online Playgrounds	Repair equipment for play area	29.03	174.20
SafetySigns4Less	No Smoking sign	4.28	25.68
PKF Littlejohn LLP	External Audit	84.00	504.00
Ferriby Fencing	Grounds Maintenance	82.67	496.00
SJK Garden Services	Grounds Maintenance & PW		691.00
Salaries & Expenses	Office		2941.05

The meeting closed at : 9.25pm

Date of next meeting : 27 October 2025