

NORTH FERRIBY PARISH COUNCIL
MINUTES
23 September 2024

PRESENT: Councillors J.Abraham, M.Abraham, Dennett and Holborn

IN ATTENDANCE: Clerk J Haslope, Ward Cllr Corless and Ward Cllr Hopton

Minute No.
PC 24 -

- 69. ELECTION OF A CHAIRMAN** – In the absence of both the Chairman and Vice Chairman, Cllr J.Abraham was elected to chair the meeting.
- 70. APOLOGIES FOR ABSENCE** – Cllrs Hookem, Knight, Allmendinger, Black, Blogg and Wood submitted apologies
- 71. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST** – There were none
- 72. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 23 JULY 2024 – Resolved -** that the minutes be approved as a correct record and signed by the Chairman.
- 73. PUBLIC FORUM** – Three members of the public attended the meeting along with the local PCSO. Two organisers from the Ferriby Festival attended to talk about potential changes that could be made if the Festival were to be organised again and a resident raised concerns about the speed that cars travel along Ferriby High Road and the aspiration to reduce the speed limit to 30 mph.

Due to there being an agenda item regarding the speed limit on Ferriby High Road, it was agreed that the agenda be altered so that the item could be discussed next.

- 74. Speed Limit on Ferriby High Road** – It was **Resolved** to write to the ERYC Highways Engineer to support the wishes of the residents on Ferriby High Road and request that a change to a 30 mph limit is considered.

Cllr Holborn needed to leave the meeting but due to only have a quorum present, the agenda was changed to complete all urgent items.

- 75. Expenditure** – The Clerk provided details of an additional invoice that had been received and the Council approved the payment of invoices as detailed in Minute No. PC 24-89.
- 76. Personnel Committee** – It was **Resolved** that the Terms of Reference as approved by the Personnel Committee be accepted
- 77. Priory Avenue** – It was **Resolved** that the Licence for the Installation of Verge Marker posts on Priory Avenue, as requested by ERYC Highways, should be signed by the Clerk and she should make the arrangements for the posts to be installed in accordance with the approved plan.

Cllr Holborn left the meeting

- 78. WARD COUNCILLOR'S REPORT** – Ward Councillor Corless raised the work she had done with the residents on Ferriby High Road and mentioned that she had met with Wykeland and raised the possibility of getting some land for the Bee Friendly group. She also noted that she had been contacted by residents about the potential sites for EV charging, MS3 poles, the management of Ings Field and the smell from the sewage works on the Riverside Walkway. Ward Councillor Hopton raised that he is trying to get clarity from Yorkshire Water about the investment being made into the local infrastructure. He noted that the Local Plan Update is out for consultation and that the fire at Biowise had lead to several odour complaints.
- 79. CLERK'S REPORT** – The Clerk updated the Council about recent correspondence from residents. It was also noted that Beal had contacted the Clerk about the Open Space being provided as part of the new housing estate, stating that the ownership of the land would remain with Trinity House. Finally it was agreed that the Clerk could attend H&S training at a cost of £70 + VAT.

80. FINANCE & GENERAL PURPOSES REPORT

80.1. **Receipts** – The following receipts were noted by the Council

- £ 439.32 Bank Interest
- £ 2,378.32 Reclaimed VAT
- £ 50.00 Complaint compensation from Barclays

80.2. **Financial Reports** – The Budget Monitoring, Receipts & Payments and Bank Reconciliation reports were circulated prior to the meeting. No concerns were raised.

80.3. **Direct Debit** – It is not possible to set up Direct Debit payments for HMRC

80.4. **External Audit** – It was noted that the external audit for 2023/24 has now been completed by PKF Littlejohn LLP. The Notice of Conclusion of audit will now be placed in the public domain.

80.5. **Interim Audit** – It was noted that the mid-year Internal Audit will be carried out in October.

81. **COMMITTEE MINUTES** – The Council received and noted the following minutes:-

- 81.1. Minutes of the Planning Committee held on 22 July 2024
- 81.2. Minutes of the Planning Committee held on 4 September 2024
- 81.3. Minutes of the Playing Field Committee held on 10 July 2024
- 81.4. Minutes of the Environment Committee held on 22 July 2024
- 81.5. Minutes of the Personnel Committee held on 21 October 2021
- 81.6. Draft Minutes of the Personnel Committee held on 4 September 2024

82. PARISH MATTERS

82.1. **Remembrance Sunday** – It was noted that the First Aid cover for the parade had been booked and that costs for the Beverley Pipe Band had increased to £300. The Village Hall will also be showing the footage at the Cenotaph and there will be a Villagers at War exhibition that weekend.

82.2. **Christmas** – It was agreed that plans to have a larger light display at Christmas should be considered for next year as the prices received for this year are significantly greater than the budget. It was agreed that a Christmas Tree would be ordered from Lodge Landscapes as long as the price was within the budget of £1200 and that the school will be contacted to see if they wish to take part in an event to switch on the Christmas Tree lights. It was also agreed that the Council would contact the Church regarding hosting the Carols round the Lychgate on Wednesday 18 December.

82.3. **Clerk's Working Hours** – It was noted that the Personnel Committee had approved the Clerk's request to work a 9 day fortnight and the councillors were provided with an calendar identifying the Fridays off.

82.4. **Facebook Page** – It was agreed that this item would be added to next month's agenda.

82.5. **Know Your North Ferriby** – A discussion was had around the arrangements for the event on Sat 5th October.

83. CORRESPONDENCE RECEIVED & NOTED

- 83.1. ERNLLCA Newsletter
- 83.2. ERNLLCA Community engagement - Go Collaborate slides
- 83.3. Town and parish bulletin Monday, 5 August
- 83.4. ERYC Council Tax Support Consultation
- 83.5. ERYC Town and Parish councils' casual vacancies and election procedures
- 83.6. ERNLLCA Membership perks | Free Health & Safety advice
- 83.7. Confirmed case of Bluetongue virus - near Withernsea
- 83.8. ERSCP news - Our new-look newsletter
- 83.9. The SIDs Grant Scheme
- 83.10. Community Safety Fund Round 5 – Now Open
- 83.11. Town and Parish meet and greets Thurs 24th October, South Cave
- 83.12. Notification of Carriageway Resurfacing Works on South Lawn Way, Melton

84. TRUSTEES OF ANNE TURNER MEMORIAL ALLOTMENTS

84.1. Receipts – The following receipt was noted by the Trustees

- £ 50.59 COIF Interest

85. TRUSTEES OF THE PLAYING FIELD

85.1. Football Club – The correspondence from the Football Club was noted and it was agreed that the Charity Commission should be contacted regarding the idea of extending the lease and the matter would be discussed at the next meeting.

86. EXCLUSION OF THE PRESS AND PUBLIC – It was **Resolved** that the press and public would be excluded from the meeting owing to the confidential nature of the business to be transacted, in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960.

87. OPEN SPACE – The matter was discussed.

88. TRUSTEES OF THE VILLAGE HALL – The Trustees received an update

89. EXPENDITURE FROM PARISH COUNCIL ACCOUNT – The following invoices were passed for payment

<i>Payee</i>	<i>Details</i>	<i>Vat £</i>	<i>Gross £</i>
KCOM	Telephone/Internet	4.80	28.80
M. Lewis	Legal Fees	200.00	1200.00
Ambocare Ltd	First Aid cover		95.00
PKF Littlejohn LLP	External Audit	63.00	378.00
Rollits LLP	Legal services	230.00	1386.00
VisionPrint	Newsletter		300.00
North Ferriby Village Hall Trust	Hall hire - Know Your North Ferriby		145.00
ERNLLCA	Conference	16.00	96.00
Playing Field	VAT reclaim		464.40
Anne Turner Allotments	Wind Farm Grant 2024		976.00
Ferriby Fencing	Grounds Maintenance	160.00	960.00
SJK Garden Services	Grounds Maintenance PW		894.00
Salaries and Expenses	Office	2.60	2696.35

The meeting closed at : 9.25pm

Date of next meeting : 28 October 2024