

**NORTH FERRIBY PARISH COUNCIL
MINUTES
23 October 2023**

PRESENT: Councillors Hookem (Chairman) J.Abraham, M.Abraham, Black, Blogg, Dennett, Knight & Wood
IN ATTENDANCE: Clerk J Haslope & Ward Cllr Corless

Minute No.
PC 23 -

- 70. APOLOGIES FOR ABSENCE** – Cllrs Allmendinger, Holborn & Shaikh submitted apologies.
- 71. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST** – There were none.
- 72. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25 SEPTEMBER 2023 - Resolved** – that the minutes be approved as a correct record and signed by the Chairman.
- 73. PUBLIC FORUM** – There was no public speaking
- 74. WARD COUNCILLOR'S REPORT** – Ward Cllr Corless updated the Council with the information that has been gained around the installation of new telegraph poles by MS3. As yet ERYC have not received any applications for new poles to be installed in conservation areas.
- 75. CLERK'S REPORT** – The Clerk updated the Council with a short report about recent correspondence and it was noted that she has registered to attend a 1 day training course on First Aid at a cost of £70 + VAT.
- 76. FINANCE & GENERAL PURPOSES REPORT**
- 76.1. Receipts** - The following receipts were noted
- £ 1,404.26 HMRC VAT Reclaim
 - £ 35,197.00 ERYC precept part 2
- 76.2. Expenditure** – The Clerk gave details of three additional invoices and the Council approved the payment of invoices as detailed in Minute No. PC 23-84.
- 76.3. Interim Audit** – TC Group have completed the mid-year Internal Audit. The report was received and no concerns were raised.
- 77. COMMITTEE MINUTES** – The Council received and noted the following minutes
- 77.1.** Minutes of the Planning Committee held on 25 September 2023
- 77.2.** Minutes of the Planning Committee held on 11 October 2023
- 77.3.** Minutes of the Playing Field Committee held on 13 September 2023
- 77.4.** Minutes of the Environment Committee held on 24 July 2023
- 78. PARISH MATTERS**
- 78.1. Telegraph Poles** – A meeting between the three Parish Councils in the South Hunsley Ward and MS3 took place on 11th October and the outcome of this was discussed. Since permission must be sought from ERYC to install telegraph poles within a conservation area, it was agreed that the Council would write to ERYC to ensure that careful consideration is given to the use of poles within both conservation areas and to minimise the impact to the tree lined streets.
- Ward Cllr Corless left the meeting*
- 78.2. Remembrance Parade** - The detailed plans for the parade were discussed and risk assessment was reviewed and approved. It was agreed that 12 hi-vis jackets with sleeves would be purchased at a cost of £80 + VAT and the first aid cover would be provided by North-East Medical Services at a cost of £107 + VAT.
- 78.3. Communication** – A proposal to start using WhatsApp and Facebook was discussed. It was agreed that using Facebook as a digital noticeboard would be a good idea and the steps for how this could be correctly set up will be investigated. However it was agreed that a WhatsApp group would not be created.

79. CORRESPONDENCE RECEIVED & NOTED

- 79.1. ERNLLCA Newsletter
- 79.2. NALC direct election to Larger and Smaller Councils' committees
- 79.3. ERYC - Put forward a topic for Scrutiny
- 79.4. ERYC - Recording of devolution briefing for town and parish councils
- 79.5. ERYC Safeguarding Guidance: Children and Young People
- 79.6. ERYC Town and Parish Council event Haltemprice 24th Oct
- 79.7. Round Four of PCC Community Safety Fund is now open for applications
- 79.8. From Zero Hour for support for the Climate and Ecology Bill
- 79.9. How to Do it For East Yorkshire: A new one-stop shop for community groups
- 79.10. East Riding UK Shared Prosperity Fund (inc. Rural England Prosperity Fund) Communities & Place Year 3 *calls for projects now live*

80. TRUSTEES OF ANNE TURNER MEMORIAL ALLOTMENTS

- 80.1. It was noted that the Allotment Committee had successfully completed its registration with the FCA as a Cooperative Society and is now known as The Anne Turner Allotments Association Limited. The clerk reported that now the name has been defined the lease can be finalised. It was agreed that the clerk would contact the solicitor and work through the details of the lease so that the final version can be reviewed at the next meeting.

Cllr Hookem left the meeting and Cllr Knight took over as Chairman

81. TRUSTEES OF THE PLAYING FIELD

- 81.1. **Playing Field Committee finances** – The Chairman of the Playing Field Committee explained that due to the limited budget and future work required to control legionella risks, it was necessary to use funds in the Charity Account to pay for the monthly grounds maintenance in order to balance the books. The Trustees agreed with this approach until the end of the financial year.
- 81.2. **Expenditure** – The Trustees approved the payment of invoices as detailed in Minute No. PC 23-85.
- 81.3. **Grange Lane Car Park** – Following correspondence from the ERYC Open Spaces team regarding the FER-B planning application (21/03132/STPLF), it was **Resolved** that the developer would be asked to carry out the work required to extend the existing Grange Lane car park to create additional car parking spaces required by the development to a design that is to be agreed with the Trustees. It was agreed that the design should consider using a permeable surface to reduce surface water run off and a minimum and maximum area of new car park surface should be specified so that a new layout for the whole car park can be created.
- 81.4. The Trustees approved the request from NFFC to permit the creation of a disabled toilet and baby change area within the NFFC clubhouse.

- 82. **EXCLUSION OF THE PRESS AND PUBLIC** – It was **Resolved** that the press and public would be excluded from the meeting owing to the confidential nature of the business to be transacted, in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960.

- 83. **OPEN SPACE** – The matter was discussed and an action was agreed.

84. **EXPENDITURE FROM PARISH COUNCIL ACCOUNT** – The following invoices were passed for payment

| <i>Payee</i> | <i>Details</i> | <i>Vat £</i> | <i>Gross £</i> |
|-------------------------------|------------------------|---------------------|-----------------------|
| KCOM | Telephone/Internet | 4.80 | 28.80 |
| Vision ICT | Training | 5.00 | 30.00 |
| Hedgehogs R Us | Hedgehog Highway Box | | 157.50 |
| ERNLLCA | Training | 2.00 | 10.00 |
| All Saints' Church | Grant | | 687.50 |
| Beverley & District Pipe Band | Remembrance Parade | | 250.00 |
| RBL Poppy Appeal | Poppy Wreath | | 27.50 |
| SJK Garden Services | Grounds Maintenance PW | | 869.00 |
| Salaries and Expenses | Office | 3.30 | 2360.23 |

85. **EXPENDITURE FROM CHARITY ACCOUNT** – The following invoice was passed for payment

| <i>Payee</i> | <i>Details</i> | <i>Vat £</i> | <i>Gross £</i> |
|--------------------------|-------------------------------------|---------------------|-----------------------|
| Shed Grounds Maintenance | Grounds Maintenance – Playing Field | 62.60 | 375.60 |

The meeting closed at : 9.20pm

Date of next meeting : 27 November 2023