

NORTH FERRIBY PARISH COUNCIL
MINUTES
25 September 2023

PRESENT: Councillors Hookem (Chairman) J.Abraham, M.Abraham, Allmendinger, Dennett, Knight, Shaikh & Wood

IN ATTENDANCE: Clerk J Haslope, Ward Cllr Corless & Ward Cllr Hopton

Minute No.
PC 23 -

- 53. APOLOGIES FOR ABSENCE** – Cllrs Black, Blogg and Holborn submitted apologies.
- 54. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST** – These are noted at the appropriate minute
- 55. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 24 JULY 2023 - Resolved** – that the minutes be approved as a correct record and signed by the Chairman.
- 56. PUBLIC FORUM** – There was no public speaking
- 57. WARD COUNCILLOR'S REPORT** – Both Ward Councillors gave a report, which covered the following topics.
- The MS3 posters indicating that they intend to install new telegraph poles across the village. ERYC are looking into whether the installation of poles can be restricted in conservation areas and the ward councillors will be working closely with officers as all three parishes in the ward have these.
 - The Town and Parish Council communication session being held about the Mayoral devolution plans.
 - Transwaste Liaison Committee attended by Ward Cllr P Hopton.
- Ward Cllr Corless was also asked questions about the ERYC Audit Committee's review of the EZ Grant.
- 58. CLERK'S REPORT** – The Clerk updated the Council with a short report about recent correspondence from residents which included issues about parking and concerns about new telegraph poles, where it was agreed to write to David Davis MP. A report about the key issues raised at the Transwaste Liaison Meeting was given and it was noted that the new defibrillator had been installed. Finally it was noted that the Heritage Open Day had been a great success and it was agreed thanks should be sent to the organiser.
- 59. FINANCE & GENERAL PURPOSES REPORT**
- 59.1. Receipts** – The following receipts were noted
- £ 336.84 Bank Interest
 - £ 9,491.57 Melton Wind Farm
- 59.2. Expenditure** – The Council noted the payments made in August detailed in Minute No. PC 23-68. The Clerk gave details of three additional invoices and the Council approved the payment of invoices as detailed in Minute No. PC 23-69.
- 59.3. Financial Reports** – The Budget Monitoring, Receipts & Payments and Bank Reconciliation reports were circulated prior to the meeting. No concerns were raised.
- 59.4. External Audit** – The external audit for 2021/22 has now been completed by PKF Littlejohn LLP. The Notice of Conclusion of audit will now be placed in the public domain.
- 59.5. Interim Audit** – It was noted that the mid-year Internal Audit will be carried out in October.
- 60. COMMITTEE MINUTES** – The Council received and noted the following minutes
- 60.1.** Minutes of the Planning Committee held on 12 July 2023
 - 60.2.** Minutes of the Planning Committee held on 17 August 2023
 - 60.3.** Minutes of the Planning Committee held on 11 September 2023
 - 60.4.** Minutes of the Playing Field Committee held on 12 July 2023

61. PARISH MATTERS

- 61.1. **Parish Boundary** – The Council agreed with the proposed changes to the parish boundary and **Resolved** to complete the survey indicating this position.
- 61.2. **D-Day 80** – It was **Resolved** that the Council would take part in the D-Day 80 Commemorations on 6th June 2024 by lighting the beacon.
- 61.3. **Hedgehog Highway Project** – It was **Resolved** that the Council would purchase 50 Hedgehog Highway surrounds at a cost of £150 and that they would be made available to the public.
- 61.4. **Christmas** - It was Resolved that a Christmas Tree would be purchased from Lodge Landscapes along with new lighting as long as the costs do not exceed £2000 + VAT. The school will be contacted to see if they wish to take part in an event to switch on the Christmas Tree lights. It was also agreed that the Council would host the Carols round the Lychgate on Wednesday 20 December and provide mulled wine and mince pies to those that attend.
- 61.5. **NALC survey for the 2023 Local Elections** – It was agreed that the Council would complete this survey and the task would be delegated to the Chairman and Clerk.
- 61.6. **Woodgates Lane** – It was agreed that the Council would write to ERYC and request that double yellow lines be installed on the A63 bridge over Woodgates Lane to improve highway safety and prevent vans parking in order to advertise to traffic on the A63.
- 61.7. **Flooding** – It was agreed that the Council would write to the Chief Executive of Yorkshire Water to ask for a meeting to discuss the flooding that occurred on 18th September.
- 61.8. **P.A 22/30356/CONDET** – It was agreed that the landscaping plans submitted for the open space were wholly unsuitable and should be objected to in the strongest terms. The report provided by The Landscape Partnership was noted and it was agreed that this would be submitted as part of the objection.

Cllr Allmendinger declared a non pecuniary interest

62. CORRESPONDENCE RECEIVED & NOTED

- 62.1. ERNLLCA Newsletter
- 62.2. ERY Enhanced Bus Partnership Event
- 62.3. Community in Motion Training -7th November 2023
- 62.4. ERNLLCA - Investment Article
- 62.5. ERYC – Town and Parish Council Events
- 62.6. East Riding 4 Community / East Riding 4 Business Grant information
- 62.7. Vision ICT Summer Newsletter 2023
- 62.8. ERNLLCA - Employment Support Section
- 62.9. ERYC Standards Committee - Parish Council Representative Vacancies
- 62.10. Consultation on the East Riding Design Code

63. TRUSTEES OF ANNE TURNER MEMORIAL ALLOTMENTS

- 63.1. **Receipts** - The following receipt was noted by the Trustees
- £ 49.81 COIF Interest

64. TRUSTEES OF THE PLAYING FIELD

- 64.1. **Receipts** - The following receipts were noted by the Trustees
- £ 200.00 ProSkills
 - £ 1,485.69 NFFC Rent
- 64.2. **North Ferriby Shed** – The proposed tenancy agreement with the North Ferriby Shed was reviewed and the terms agreed. It was Resolved that the agreement shall be signed by the Chairman.
- 64.3. **Grange Lane Car Park** – It was agreed that Trustee would spend up to £500 to commission a new design for the car park following its extension as part of the FER-B housing development. It was noted that the ERYC Open Spaces team had submitted comments to the FER-B development and that these would be challenged as they conflicted with the agreement from the meeting held in January 2022 and the current proposal from Beal Homes to develop the Grange Lane Car Park. It

was also agreed that surfacing other than tarmac for the car park would be considered to minimise water runoff.

65. **EXCLUSION OF THE PRESS AND PUBLIC** – It was **Resolved** that the press and public would be excluded from the meeting owing to the confidential nature of the business to be transacted, in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960.
66. **ERYC AUDIT REPORT** - The report on the EZ Grant was considered and the Council agreed its actions.
67. **OPEN SPACE** – The matter was discussed.
Cllr Allmendinger declared a non pecuniary interest
68. **EXPENDITURE FROM AUGUST** - The following invoices were noted

Payee	Details	Vat £	Gross £
KCOM	Telephone/Internet	4.80	28.80
Shed Grounds Maintenance	Grounds Maintenance – Playing Field	62.60	375.60
Business Stream	Water		493.74
Team Sport & Play	Operational Inspection	16.00	96.00
Holtby Farm	Replacement Gate	166.00	996.00
TW Black	Pavilion Toilet Repair		57.30
Norman Jarvis & Son	Electric supply for new Defib	41.69	250.13
North Ferriby Bowls Club	Repairs to Bowls Club		200.00
SJK Garden Services	Grounds Maintenance PW		1140.00
Salaries and Expenses	Office	321.60	4269.72

69. **EXPENDITURE FROM PARISH COUNCIL ACCOUNT** – The following invoices were passed for payment

Payee	Details	Vat £	Gross £
KCOM	Telephone/Internet	4.80	28.80
Shed Grounds Maintenance	Grounds Maintenance – Playing Field	62.60	375.60
VisionPrint	Autumn Newsletter		285.00
R.I Wiles	New tyres for Oakleaf		101.95
North Ferriby Shed	Wind Farm Grant 2022 & 2023		2000.00
Vision ICT	Councillor email addresses	43.20	259.20
Valens Water	Legionella Risk Assessment		120.00
Public Works Loan Board	Street Lighting		6266.92
ERNLLCA	Conference	15.00	90.00
PKF Littlejohn LLP	External Audit	84.00	420.00
P. Schofield	Heritage Open Day guided tour		54.30
Origin Amenity Solutions	Lawn treatment		993.03
SJK Garden Services	Grounds Maintenance PW		836.00
Salaries and Expenses	Office	58.86	2879.77

The meeting closed at : 9.40pm

Date of next meeting : 23 October 2023