

NORTH FERRIBY PARISH COUNCIL
MINUTES
24 July 2023

PRESENT: Councillors Hookem (Chairman) J.Abraham, M.Abraham, Allmendinger, Black, Holborn & Knight

IN ATTENDANCE: Clerk J Haslope, Ward Cllr Corless & Ward Cllr Hopton

Minute No.
PC 23 -

39. **APOLOGIES FOR ABSENCE** – Cllrs Blogg, Dennett, Shaikh & Wood submitted apologies.
40. **DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST** – There were none
41. **MINUTES OF THE PARISH COUNCIL MEETING HELD ON 26 JUNE 2023 - Resolved** – that the minutes be approved as a correct record and signed by the Chairman.
42. **PUBLIC FORUM** – Two members of the Police attended and a discussion was had about local issues.
43. **WARD COUNCILLOR’S REPORT** – Both Ward Councillors updated the Council on the meeting that they attended with Wykeland on 31 May. It was also noted that a meeting had been held with both Ward Councillors, the Leader of ERYC and Senior Officers to discuss the soil bunds, where it was agreed that if new landscape plans for the open space are not received by the end of July, then enforcement action will be started. Ward Cllr Corless also reported that she will have a meeting about noise issues from Melton Industrial Estate and Ward Cllr Hopton reported that it is likely that MS3 and Connexin may be installing new lampposts in the area, and any concerns about this matter should be directed to the MP.
44. **CLERK’S REPORT** – The Clerk updated the Council with a short report about recent correspondence from residents and an update from the Allotment Committee regarding their application to become a cooperative.
45. **FINANCE & GENERAL PURPOSES REPORT**
 - 45.1. **Expenditure** - The Council approved the payment of invoices as detailed in Minute No. PC 23-52.
46. **COMMITTEE MINUTES** – The Council received and noted the following minutes
 - 46.1. Minutes of the Planning Committee held on 26 June 2023
 - 46.2. Minutes of the Playing Field Committee held on 7 June 2023
 - 46.3. Minutes of the Environment Committee held on 26 June 2023
47. **PARISH MATTERS**
 - 47.1. **Remembrance Parade** – The Clerk attended the Traffic Management for Community Events training course provided by ERYC and gave the Council an update of the changes that should be made to the event. It was agreed that the road closure application should be made to ERYC and that arrangements should be made to host the event for this year, which includes booking the Pipe Band at a cost of £250, purchasing traffic cones at a cost of £180 + VAT and ordering a wreath. It was agreed that long sleeve Hi-Vis jackets should be provided and the clerk will look into options for these.
 - 47.2. **Examination of the Local Plan Update** – It was agreed that the Parish Council will attend the examination hearings and it was **Resolved** that the submission of information to the hearings would be delegated to the Planning Committee.
 - 47.3. **Defibrillator** – It was Resolved that a defibrillator of the same style as that on the village hall would be purchased and installed on the outside wall of the Methodist Church at a total cost of £1660 + VAT and Delivery.

47.4. Policies and Procedures – It was **Resolved** to adopt of the following documents

- Data Protection Policy
- Privacy Notice
- Consent Form
- Subject Access Request Form & Guidance
- Processing an SAR
- Data Security Breach Report
- Guidance on responding to FOI requests

48. CORRESPONDENCE RECEIVED & NOTED

- 48.1. ERNLLCA Newsletter
- 48.2. Police and Crime Survey
- 48.3. East Riding Design Code
- 48.4. ERNNLCA -Training Guide for Councillors, Chairmen & Officers
- 48.5. Hedgehog Highway Project – It was agreed that this matter would be discussed at the next meeting.
- 48.6. Invitation for D-Day 80 - 6th June 2024 – It was agreed that this matter would be discussed at the next meeting.
- 48.7. ASB Data - South Hunsley
- 48.8. Letter from the Leader of ERYC

Cllr Holborn left the meeting

49. TRUSTEES OF THE PLAYING FIELD

- 49.1. **Receipts** - The following receipt was noted by the Trustees
 - £ 1,475.97 NFFC Rent
- 49.2. **Skate Park Hedge** – The Trustees approved the recommendation of Playing Field Committee that the Football Club should be contacted to reduce the height of the hedge and if necessary costs would be paid from the Charity Account.

50. EXCLUSION OF THE PRESS AND PUBLIC – It was **Resolved** that the press and public would be excluded from the meeting owing to the confidential nature of the business to be transacted, in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960.

51. OPEN SPACE – Following the information provided by the Ward Councillors it was agreed that the matter will be reviewed at the beginning of August.

52. EXPENDITURE FROM PARISH COUNCIL ACCOUNT – The following invoices were passed for payment

<i>Payee</i>	<i>Details</i>	<i>Vat £</i>	<i>Gross £</i>
KCOM	Telephone/Internet	4.80	28.80
Shed Grounds Maintenance	Grounds Maintenance – Playing Field	62.60	375.60
North Ferriby Short Mat Bowls	Wind Farm Grant 2023		310.00
Allotment Prizes	Best Allotment Winners		60.00
ERNLLCA	Training	28.00	168.00
VisionPrint	North Ferriby Heritage Trail		230.00
SJK Garden Services	Grounds Maintenance PW		759.00
Salaries and Expenses	Office	14.74	2419.33

The meeting closed at : 9.40pm

Date of next meeting : 25 September 2023