

NORTH FERRIBY PARISH COUNCIL
MINUTES
ANNUAL MEETING
15 May 2023

PRESENT: Councillors J.Abraham, M.Abraham, Black, Blogg, Dennett, Holborn, Hookem, Knight & Shaikh
IN ATTENDANCE: Clerk J Haslope & Ward Councillor Corless

Minute No.
PC 23 -

1. **ELECTION OF CHAIRMAN** – Councillor Hookem expressed her wish to stand as Chairman. Councillor Holborn proposed and Councillor Dennett seconded that Councillor Hookem be elected as Chairman of the Parish Council. Councillor Hookem was duly elected as Chairman and the declaration of office was signed.
2. **ELECTION OF VICE CHAIRMAN** – Both Councillor Holborn and Councillor Knight expressed their wish to stand as Vice Chairman. It was proposed by the Chairman that a vote be taken and Councillor Knight was duly elected as Vice Chairman.
3. **APOLOGIES FOR ABSENCE** – Cllrs Allmendinger and Wood submitted apologies.
4. **COMMITTEES OF THE COUNCIL** – It was **Resolved** to appoint the Councillors to the Committees of the Council as listed below.
 - 4.1. Planning Committee - Cllrs M.Abraham, Allmendinger, Black, Blogg, Holborn & Hookem
 - 4.2. Playing Field Committee - Cllrs M.Abraham, Blogg, Holborn, Knight, Shaikh & Wood
 - 4.3. Environment Committee - Cllrs J.Abraham, Black, Dennett, Holborn & Wood
 - 4.4. Personnel Committee - Cllrs M.Abraham, Hookem, Dennett & Knight
5. **COUNCILLORS APPOINTED TO WORKING PARTIES OF THE COUNCIL**
 - 5.1. Newsletter / Website Cllr J.Abraham
6. **COUNCILLORS APPOINTED TO REPRESENT THE PARISH COUNCIL ON EXTERNAL ORGANISATIONS**
 - 6.1. Village Hall Trust Cllrs J.Abraham & Knight
 - 6.2. ERNLLCA District Committee Cllrs Hookem & Knight
 - 6.3. North Ferriby Twinning Association Cllr Hookem
 - 6.4. Transwaste Community Liaison Group Clerk J. Haslope
 - 6.5. Plot E Liaison Committee Cllr M.Abraham
7. **SIGNATORIES FOR CHEQUES** - Cllrs J.Abraham, Dennett & Hookem
8. **GENERAL POWER OF COMPETANCE** – The Council **Resolved** that it had met the criteria for eligibility as specified in The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, and it **Resolved** to use the General Power of Competence.
9. **APPOINTMENT OF THE INTERNAL AUDITOR** – It was **Resolved** to appoint Matthew Garner from TC Group as Internal Auditor for the Parish Council
10. **POLICIES AND PROCEDURES**
 - 10.1. **Standing Orders** – It was agreed that this document would be updated with an improved process on the voting of appointments, so approval was deferred to the next meeting.
 - 10.2. **Financial Regulations** – It was **Resolved** to approve this document.
 - 10.3. **Publication Scheme** – It was **Resolved** to approve this document.
 - 10.4. **Health and Safety Policy** – It was **Resolved** to approve this document.
 - 10.5. **Equality and Diversity Policy** – It was **Resolved** to approve this document.

The meeting closed at : 7.20pm