

NORTH FERRIBY PARISH COUNCIL
MINUTES
26 September 2022

PRESENT: Councillors Hookem (Chairman), J.Abraham, M.Abraham, Black, Dennett, Holborn, Knight & Richardson

IN ATTENDANCE: Clerk J Haslope

Minute No.

PC 22 –

- 50. APOLOGIES FOR ABSENCE** - Cllrs Blogg, Mabbett & Wood and Ward Cllr Corless submitted apologies.
- 51. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST** – Declarations are noted at the appropriate minute.
- 52. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18 JULY 2022 - Resolved** – that the minutes be approved as a correct record and signed by the Chairman.
- 53. PUBLIC FORUM** – There was no public speaking
- 54. CHAIRMAN’S REPORT** – The Chairman expressed her thanks to the Deputy Lieutenant for reading the Proclamation on Sunday 11th September and it was agreed that a letter of thanks would be sent. It was also agreed that a letter of condolence would be sent to the Royal family.
- 55. WARD COUNCILLOR’S REPORT** - Ward Cllr Abraham reported that she had attended a meeting about the Smith + Nephew move to the Melton Industrial Estate. It is expected that a planning application will be submitted in October and if successful, construction will start around Easter 2023. She also reported on a meeting about the Open Space. It was also noted that Ward Councillor Abraham had reported the recent graffiti across North Ferriby and the rest of her ward and had dealt with complaints about a smoky odour in the village.
- 56. CLERK’S REPORT** - The Clerk reported that having been damaged, ERYC Highways are proposing to replace the fingerpost at the crossroads with standard road signs. There were strong feelings expressed that the traditional fingerpost style should be retained, and the clerk was asked to explore this option. The Clerk also updated the Council that 4 reports of graffiti have been made to the police and that the Plot E Liaison Committee is due to have its first meeting on 7th November. It was also noted that the Clerk had expressed an interest in attending training on Play Equipment Inspection and Cllr M Abraham on Reforms to the Planning System, both were approved.
- 57. FINANCE & GENERAL PURPOSES REPORT**
- 57.1. Receipts** - The following receipt was noted by the Council
- £ 33.31 Bank Interest
- 57.2. Expenditure** –The Council noted the payments made in August detailed in Minute No. PC 22-66 and approved the payment of invoices as detailed in Minute No. PC 22-67.
- 57.3. Financial Reports** – The Budget Monitoring, Receipts & Payments and Bank Reconciliation reports were circulated prior to the meeting. No concerns were raised.
- 57.4. External Audit** – The external audit for 2021/22 has now been completed by PKF Littlejohn LLP. The Notice of Conclusion of audit will now be placed in the public domain.
- 57.5. Interim Audit** – It was noted that the mid-year Internal Audit will be carried out in October.
- 57.6. Appointment of External Auditor** – The Council Resolved to follow the SAAA sector led auditor appointment regime and accept the external auditor provided by SAAA.
- 58. COMMITTEE MINUTES** – The Council received and noted the following minutes
- 58.1.** Minutes of the Planning Committee held on 18 July 2022
- 58.2.** Minutes of the Planning Committee held on 10 August 2022
- 58.3.** Minutes of the Planning Committee held on 7 September 2022
- 58.4.** Minutes of the Playing Field Committee held on 8 June 2022

59. PARISH MATTERS

- 59.1. **Melton Underpass CCTV** – The bid for funding CCTV in the Melton Underpass, submitted by Welton PC to the Police & Crime Commissioner’s Community Safety Fund was not successful. However Ward Councillor Abraham has managed to secure a promise of capital funding from ERYC and has asked the three parishes in the ward to consider sharing the installation and running costs. It was **Resolved** to approve expenditure of £1167 to cover costs to Sept 2023. Ongoing costs after Sept 2023, once finalised, will be considered at budget setting time
Cllr J.Abraham declared an interest as an elected member of East Riding of Yorkshire Council and Cllr M.Abraham declared an interest as married to Cllr J.Abraham
- 59.2. **Humber View Hotel** – The offer to become more engaged with the local community was discussed and it was agreed that the Clerk would contact the Hotel with a list of ideas.
- 59.3. **Christmas** – It was **Resolved** that a Christmas Tree would be purchased from Lodge Landscapes at a cost of £980+VAT. The school will be contacted to see if they wish to take part in an event to switch on the Christmas Tree lights. It was also agreed that the Council would host the Carols round the Lychgate on Wednesday 21 December and provide mulled wine and mince pies to those that attend.
- 59.4. **CCTV Policy and Privacy Impact Assessment** – The documents were circulated prior to the meeting and it was Resolved to adopt them.
- 59.5. **Corby Park junction** – The newly installed double yellow lines at the Corby Park junction were discussed and it was agreed that unfortunately their introduction had not improved the road safety in the area, as the suggestions made by the Parish Council during the consultation had not been included. It was **Resolved** that a formal complaint would be raised against ERYC for failure to follow the democratic process.
- 59.6. **Environmental Permit Application EPR/MP3107PP/A001** - It was agreed that a response would be submitted which highlights the concerns over odour and particularly smoke. The concerns over the health impact to residents would be included along with a request that there is no odour from the site outside of their boundary in line with the original planning permission for the site.

60. CORRESPONDENCE RECEIVED & NOTED

- 60.1. ERNLLCA Newsletters
- 60.2. Humber & Wolds Rural Action membership letter
- 60.3. ERNLLCA Short Term Holiday Lets Policy Consultation Briefing
- 60.4. Correspondence re Open Space Design
- 60.5. ERNLLCA Training events programme
- 60.6. ERYC Invitation to participate in online JSNA prioritisation exercise
- 60.7. Civility & Respect Project Newsletter and Update – It was agreed that this would be discussed at the next meeting.
- 60.8. Charity Commission News
- 60.9. The first Public Engagement on potential AONB designation for The Yorkshire Wolds finished
- 60.10. East Riding of Yorkshire Community Tree Planting Fund now open for applications
- 60.11. NALC Empowering Communities one-day hybrid event 07.11.2022
- 60.12. 2021-22 Annual Report of the Joint Local Access Forum
- 60.13. Advance notice of improvement and maintenance work A63 - 2022/2023
- 60.14. Police and Crime Commissioner - Survey and Funding
- 60.15. Update from GOV.UK for: £110m fund to level up rural communities unveiled
61. **EXCLUSION OF THE PRESS AND PUBLIC** – It was **Resolved** that the press and public would be excluded from the meeting owing to the confidential nature of the business to be transacted, in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960.
62. **MEETING WITH THE VILLAGE HALL** – The Council noted the outcome of the meeting.

63. **OPEN SPACE DESIGN** – The Council discussed the matter and agreed the actions to be taken, which included inviting the Chief Exec of ERYC to attend the next PC meeting.

64. **TRUSTEES OF THE PLAYING FIELD**

64.1. **Expenditure** – The Trustees approved the payment of the invoice detailed in Minute No. PC 22-68.

64.2. **Report from Playing Field Committee** -The Chairman of the Playing Field Committee explained that the North Ferriby Shed has been successfully launched and meets in the Pavilion twice a week. With the Pavilion now being a multiuser venue, the management of the building will require more oversight from the Playing Field Committee.

65. **TRUSTEES OF ANNE TURNER MEMORIAL ALLOTMENTS**

65.1. **Receipts** - The following receipt was noted by the Trustees

- £ 49.81 COIF Interest

65.2. **Governance Arrangements** - It was noted that no progress had been made to update the governance as unfortunately an advisor had left their role. It was agreed that the Clerk should seek advice from other sources and if required costs of up to £3000 could be incurred.

Cllrs Black and Dennett declared a non-pecuniary interest.

66. **EXPENDITURE FROM AUGUST** - The following invoices were noted

<i>Payee</i>	<i>Details</i>	<i>Vat £</i>	<i>Gross £</i>
KCOM	Telephone/Internet	12.24	73.44
Shed Grounds Maintenance	Grounds Maintenance – Playing Field	56.91	341.45
Business Stream	Water		319.87
Allotment Prizes	Best Plot Winners		60.00
SJK Garden Services	Grounds Maintenance PW		770.00
Salaries and Expenses	Office	40.67	2435.51

67. **EXPENDITURE FROM PARISH COUNCIL ACCOUNT** – The following invoices were passed for payment

<i>Payee</i>	<i>Details</i>	<i>Vat £</i>	<i>Gross £</i>
KCOM	Telephone/Internet	12.24	73.44
Shed Grounds Maintenance	Grounds Maintenance – Playing Field	56.91	341.45
Public Works Loan Board	Street Lighting		6266.92
PKF Littlejohn	External Audit	60.00	300.00
Tony Cook	Fence Panels in Playing Field	235.00	1410.00
ERYC Supplies	Stationery	91.29	547.69
G.Latter	Preparation of Newsletter		76.00
SJK Garden Services	Grounds Maintenance PW		610.00
Salaries and Expenses	Office	7.22	2453.04
Fisk Printers	Autumn Newsletter		277.00

68. **EXPENDITURE FROM CHAIRTY ACCOUNT** – The following invoice was passed for payment

<i>Payee</i>	<i>Details</i>	<i>Vat £</i>	<i>Gross £</i>
East Yorkshire Shutters	Roller Shutters for Pavilion	340.00	2040.00

The meeting closed at : 9pm

Date of next meeting : 24 October 2022