

**NORTH FERRIBY PARISH COUNCIL
MINUTES
25 November 2020**

PRESENT: Councillors Hookem (Chairman), J.Abraham, M.Abraham, Black, Blogg, Dennett, Holborn, Knight, Mabbett & Wood

IN ATTENDANCE: Clerk J Haslope and Ward Councillor Walker

Minute No.

PC 20 -

70. APOLOGIES FOR ABSENCE – Cllr Richardson submitted apologies

71. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST - Declarations are recorded at the appropriate minute.

72. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 26 OCTOBER 2020 – Resolved – that the minutes be approved as a correct record and signed by the Chairman.

73. PUBLIC FORUM – Sixteen members of the public attended the meeting, raising their concerns over the Planning Application 20/03555/STPLF, following the unsuccessful public meeting of the 23rd November, which had to be cancelled due to technical difficulties at Wykeland. There was also a question asked about the Enchanted Woodland are of the Riverside Walkway.

74. CHAIRMAN'S REPORT – The Chairman reported that she had received an offer from Wykeland to give a presentation to the Parish Council before this evening's meeting but had declined it due to the short notice. Wykeland have confirmed that the presentation will be rescheduled for 2nd December and that all households would receive a leaflet with the details of how to join.

75. EAST RIDING WARD COUNCILLOR'S REPORT – Ward Cllr Abraham reported that both she and Ward Cllr Walker had met with Wykeland on 28th October and received a presentation about Plot E. They had also arranged a brainstorming session with the North Ferriby Parish Council Planning Committee and members of the SaveFerriby 2020 Group on 19th November and had subsequently met Wykeland again on the following day. The site visit from ERYC Planning Committee is scheduled for 30th November, and the pre-planning committee hearing is scheduled for Monday 11th January. Ward Cllr Abraham has also been in contact with the Ward Councillors in County Durham, where a similar sized site has just been completed. It was reported that the COVID rates in the East Riding were falling but that the impact of COVID will feature highly in the budget discussion underway at ERYC.

Ward Cllr Walker reported that she had written to the Mr A. Menzies, Director of Planning and Economic Regeneration regarding the concerns over lack of proper consultation for 20/03555/STPLF (Plot E). She also reported that Care Homes in East Riding were coping with the second lockdown better than the first, however it was noted that all day care facilities remain closed and there was concern for the care givers in the region.

76. CLERK'S REPORT – The clerk reported that following a meeting between the Post Office and the ERYC Library Service it had been decided that the Library cannot host the Post Office outreach service. The clerk was investigating other options, but this had had to be put on hold due to Lockdown 2. The clerk also suggested that the winter edition of the newsletter be postponed as it was likely that information printed about the planning applications and COVID arrangements would have changed by the time it was delivered. The Council agreed with this suggestion and that the website would be used instead. The clerk gave a report of the complaints and correspondence that had been received and it was agreed that Cllrs M.Abraham, Wood and Holborn would arrange to meet the friends and family looking to place a memorial in the Skate Park again.

77. FINANCE & GENERAL PURPOSES REPORT

77.1. Expenditure – The Clerk explained that one of the payments had been incorrectly listed and was to be paid from the Charity Account. The Council approved the payment of invoices as detailed under item 84 and 85.

77.2. External Audit – The external audit for 2019/20 has now been completed by PKF Littlejohn LLP. The Notice of Conclusion of audit will now be posted in the public domain.

77.3. Interim Audit – The internal auditor has carried out the interim audit and the letter of conclusion was circulated to members prior to the meeting. No questions were raised.

78. COMMITTEE MINUTES – The Council received and noted the following minutes

78.1. Minutes of the Environment Committee held on 12 October 2020

78.2. Minutes of the Playing Field Committee held on 14 October 2020

78.3. Minutes of the Planning Committee held on 26 October 2020

78.4. Minutes of the Planning Committee held on 11 November 2020

79. OTHER MATTERS

79.1. Response to the Planning Application 20/03555/STPLF – It was noted that the obligation for public consultation before the submission of the application as set out in the policy document East Riding Statement of Community Involvement, in particular paragraphs 3.8 and 3.9, had not been followed. Due to the cancellation of the Public Meeting planned for 23rd November, the Council **Resolved** to support the actions taken by the Ward Councillors, to ask that the consultation period be extended to allow for face to face consultation. It was also agreed that the Council would submit a holding objection until there had been a presentation from the applicants and an opportunity to ask questions and assess any responses. The Council will explore what steps are required to engage the Planning Ombudsmen and will formally request consultation with Amazon.

Cllr J. Abraham declared an interest as an elected member of East Riding of Yorkshire Council and Cllr M. Abraham declared an interest as married to Cllr J. Abraham.

79.2. Gates on Riverside Walkway - It was noted that the work being carried out by Story Contracting on the railway line is near completion and they have requested what gate design should be reinstated. It was agreed that metal gates for both vehicles and pedestrians would be fitted at both ends of the Riverside Walkway. The design of the pedestrian gates will be that specified by the ERYC Countryside Access Officer for the Yorkshire Wolds Way.

79.3. COVID - It was agreed that the letter from ERPFA should be forwarded to the Parish Hall for consideration and it was agreed that all on the vulnerable list were fully aware of the telephone numbers to call if they were in need of assistance.

79.4. Meeting Dates 2021 – It was noted that the meeting dates for 2021 had been issued and they would be put on the website.

79.5. Train Services – It was reported that the clerk had contacted Northern Rail as agreed in *Minute No PC 20-62.1* and it had been confirmed that Ferriby had been included in a list of stations requiring additional services once the railway was in a position to inject more services, post COVID restrictions.

79.6. War Memorial – It was noted that correspondence had been received regarding the maintenance arrangements for the War Memorial. It was agreed that a response to this letter would be delegated to the Environment Committee.

80. CORRESPONDENCE RECEIVED & NOTED

80.1. NALC – Rebuilding Communities training sessions

80.2. NALC – Chief executive's bulletin

80.3. ERYC – Covid 19 Update

80.4. Community Response Hub - An Update & Our Plan for the Next Period

80.5. Positive Activity Grant 2021

80.6. Charity Commission News - issue 65

80.7. Letter from Wykeland

80.8. Freedom Of Information Request

80.9. Consultation on the Alamein Barracks Draft Masterplan closing Friday, 8 January 2021

80.10. Standards Matter 2: Public Consultation And Public Sector Surveys

80.11. Letter from resident regarding noise and odour

81. TRUSTEES OF THE PLAYING FIELD

81.1. The Trustees noted receipt of Rent from NFFC of £1,400

82. EXCLUSION OF THE PRESS AND PUBLIC – It was **Resolved** that the press and public would be excluded from the meeting owing to the confidential nature of the business to be transacted, in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960.

83. REVIEW PROFESSIONAL ADVICE - The Planning Committee gave an update to the Council.

84. EXPENDITURE FROM PARISH COUNCIL ACCOUNT – The following invoices were passed for payment.

<i>Payee</i>	<i>Details</i>	<i>Vat £</i>	<i>Gross £</i>
KCOM	Telephone/Internet	10.20	61.20
Shed Grounds Maintenance	Grounds Maintenance – Playing Field	53.64	321.85
ERYC Supplies	Stationery	1.82	10.90
BHIB Insurance	Extending Buildings cover		68.84
Richard Ellerington Ltd	Tree work to Playing Field		1800.00
DMS Kilham Ltd	Cutting of pond bank	50.00	300.00
Business Stream	Water		319.74
ERYC	Street Lighting SLA	129.36	776.16
TCV	Reed clearance in pond	120.00	720.00
PKF Littlejohn LLP	External audit	80.00	480.00
SJK Garden Services	Grounds Maintenance PW		760.00
Salaries and Expenses	Office		2162.46

85. EXPENDITURE FROM CHAIRTY ACCOUNT – The following invoices were passed for payment.

<i>Payee</i>	<i>Details</i>	<i>Vat £</i>	<i>Gross £</i>
Richard Ellerington Ltd	Tree work to Playing Field		1800.00

The meeting closed at : 9.45pm

Date of next meeting : 21 December 2020