

**NORTH FERRIBY PARISH COUNCIL**  
**MINUTES**  
**Playing Field Committee**  
**12 August 2020**

**PRESENT:** Councillors M. Abraham, Holborn, Knight and Wood  
**ALSO PRESENT:** Clerk J. Haslope

Minute No.  
PFC 20/

1. **ELECTION OF CHAIRMAN OF THE PLAYING FIELD COMMITTEE** – It was **Resolved** that Councillor M. Abraham be elected as Chairman of the Playing Field Committee.
2. **ELECTION OF VICE CHAIRMAN OF THE PLAYING FIELD COMMITTEE** – It was **Resolved** that Councillor Wood be elected as Vice Chairman of the Playing Field Committee.
3. **COMMITTEE MEMBERSHIP OF NON-COUNCIL MEMBERS** – It was hoped that a representative from both the Bowls Club and Cricket Club would remain as serving members of this committee.
4. **APOLOGIES FOR ABSENCE** – Cllr Blogg and D. Wyndham (Cricket Club) submitted apologies
5. **DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST** – Declarations are recorded at the appropriate minute.
6. **MINUTES OF THE MEETING HELD ON 11 MARCH 2020 – Resolved** – that the minutes be accepted as an accurate record and were signed by the Chairman.
7. **PUBLIC FORUM** There was no public speaking
8. **PARK WARDEN'S REPORT** – The Park Warden raised concerns that the benches are being moved around in the skate park area and reported that small memorials are still being left in the skate park. The wet pour around the play equipment has also deteriorated with the heat this summer and it was agreed that repairs should continue to be made by the park warden.
9. **CLERK'S REPORT**
  - 9.1. **Actions during lockdown.** It was noted that the Insurance provider had been changed in May and that a sign for the skate park and the request to use form were a requirement from the insurance company. Pro Skills Football have completed the Request to Use form and are running a summer camp from the playing field. A contribution of £100 for the use of the area has been offered and the committee agreed to accept this. It was noted that 4 crime reports were made and all could have resulted in action by the police if number plate recognition had been possible from the car park camera. The new gate to the Bowls Club has been installed. Finally COVID risk assessments were completed before the different parts of the playing field were reopened to the public and the new Quarterly Inspection Sheet was used for the play area and helped to identify the areas that needed to be repaired.
  - 9.2. **Monthly report.** The clerk reported that since the beginning of July when the police had enforced the PSPO, there had been no serious issues although the amount of littering is still significant. The risk assessment for the park needs to be reviewed and it was agreed that Cllrs Holborn and Knight would carry out this task with the clerk and report back at the next meeting. The request for a memorial bench in the Skate Park area was noted and will be discussed at the next meeting of the Trustees and finally it was agreed that the Playing Field Committee would write an article for the next newsletter.
  - 9.3. The financial position of the Playing Field Committee was noted. It was agreed that at the next meeting the various improvements to playing field would be discussed and prioritised.
10. **OTHER MATTERS**
  - 10.1. **Basketball hoop** – The Clerk was contacted with a request for a basketball hoop to be installed. It was agreed that the best location for this would be somewhere on the hard surface of the tennis courts. The clerk was asked to determine costs and this information will be review at the next meeting

- 10.2. **Litter** – Following a discussion about the amount of litter on the playing field it was agreed that the installation of new litter bins outside the skate park, near the tennis courts and close to the entrance to the bowls club would be considered. The clerk will investigate options and prices.
- 10.3. **Trees** - The outcome of the Tree Survey was noted and it was agreed that further quotes would be sought before the next meeting. At the present time it was agreed that an application to ERYC tree fund would not be made. It was agreed that the Trustees will be asked to approve expenditure from the Charity account to pay for the required tree work.
- 10.4. **Skate Park Sign** – The design and wording of the sign at the Skate Park was agreed. It was also agreed that following one quote the clerk would wait for a second quote and chose the cheapest supplier to manufacture the sign on a Diabond board which would be fitted to the skate park fence.
- 10.5. **CCTV** – It was noted that the CCTV system had been reviewed 8 times since the last meeting. The service is planned for w/c 1<sup>st</sup> Sept and during the service the possible installation of a number plate recognition camera will be reviewed. This will be discussed further at the next meeting.
- 10.6. **Request to Use** – It was agreed that the Pro Skills form be approved, and that the form will be issued to all regular users of the playing field.
- 10.7. **Invoices** - Due to the COVID situation, no invoices for use of the playing fields have been issued yet. It was agreed that since no green fees are being taken by the Bowls Club this year due to the season being cancelled, no invoice would be issued. The cricket club will be charged 50% of normal fees as this is proportional to the season that has been played.  
*Cllr Wood declared a non-pecuniary interest being a member of the Bowls Club*

The meeting closed at : 9.30pm

Date of next meeting : 9 September 2020