

North Ferriby Parish Council

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North Ferriby Playing Field Trustees – Charity No. 523280
North Ferriby Village Hall Custodian Trustee – Charity No. 223908

Jo Haslope
Parish Clerk/RFO
Tel: 01482 631822



22 The Triangle
North Ferriby
East Yorkshire
HU14 3AT

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Dear Councillors,

16 September 2025

You are summoned to attend a meeting of **North Ferriby Parish Council**, which will take place in the Priory Rooms of the Village Hall, 50 Church Road, North Ferriby, HU14 3AA on **Monday 22 September 2025 at 7.30pm.**

Jo Haslope (Clerk to the Council) *Jo Haslope*

The agenda for the meeting is below and the press and public are invited to attend but will be excluded from the meeting at Agenda Item 12 in accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960 owing to the confidential nature of the business to be transacted. Those wishing to attend are asked to contact the Clerk, in order to ensure appropriate arrangements are made for the number of people attending.

Agenda

1. **TO RECEIVE APOLOGIES FOR ABSENCE** – Cllr Allmendinger submits apologies
2. **TO RECEIVE DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST**
 - 2.1. To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - 2.2. To note dispensations given to any member of the Council in respect of agenda items listed below.
3. **TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21 JULY 2025**
4. **PUBLIC FORUM** (Members of the public are invited to speak)
5. **TO RECEIVE THE WARD COUNCILLOR'S REPORT**
6. **TO RECEIVE THE CLERK'S REPORT**
7. **TO RECEIVE THE FINANCE & GENERAL PURPOSES REPORT**
 - 7.1. **Receipts** - To note the receipts received
 - £ 445.86 Bank Interest
 - £ 1,561.73 HMRC VAT Reclaim
 - 7.2. **Expenditure** – To note payments made in August as detailed under item 14 and to approve payment of invoices as detailed under item 15.
 - 7.3. **Financial Reports** – To receive the Budget Monitoring, Receipts & Payments and Bank Reconciliation reports
 - 7.4. **External Audit** – To note the conclusion of the external audit
 - 7.5. **Interim Audit** – To note the arrangements for the mid-year Internal Audit.
8. **TO RECEIVE AND NOTE COMMITTEE MINUTES**
 - 8.1. Minutes of the Planning Committee held on 21 July 2025
 - 8.2. Minutes of the Playing Field Committee held on 9 July 2025
 - 8.3. Minutes of the Environment Committee held on 21 July 2025
9. **PARISH MATTERS**
 - 9.1. To note the outcome of the Melton Interchange Consultation.
 - 9.2. To note the arrangements for Remembrance parade
 - 9.3. To consider the arrangements for Christmas
 - 9.4. To discuss the request for changing the speed limit at the top of Woodgates Lane

- 9.5. To decide whether to take part in the Planning Appeal for 25/00063/CLREF
- 9.6. To consider the quotation from Northern Rail to install a defibrillator at Ferriby Station
- 9.7. To review and update the following policies
 - Data Protection Policy
 - Privacy Notice
 - Consent Form
 - Subject Access Request Form & Guidance
 - Processing an SAR
 - Data Security Breach Report
 - Guidance on responding to FOI requests
- 9.8. To consider the following new policies for adoption
 - IT Policy
 - Document Retention & Disposal Policy
 - Data Audit Schedule

10. TO NOTE CORRESPONDENCE RECEIVED

- 10.1. ERNLLCA Newsletter
- 10.2. NALC Chief Executive's bulletin
- 10.3. ERYC - Town and parish bulletin August 2025
- 10.4. North Humber to High Marnham - September Community Update
- 10.5. Ferriby Shed – Thank you
- 10.6. The Local Government Boundary Commission for England – Final recommendations for ERYC
- 10.7. The latest news from Humber and Wolds Rural Action
- 10.8. ERNLLCA – Upcoming Training
- 10.9. Hello from HEY Smile Foundation
- 10.10. Hull and East Yorkshire LNP Newsletter August 2025
- 10.11. East Riding Local Plan Update - Housing Needs Supplementary Planning Document
- 10.12. East Riding Local Plan Update - Consultation on draft Planning Obligations SPD
- 10.13. East Riding Lieutenancy – National Honours
- 10.14. Annual Police Survey 2025

11. TRUSTEES OF THE PLAYING FIELD

- 11.1. **Receipts** - To note the receipts received
 - £ 116.76 Bank Interest
- 11.2. **Expenses** – To approve the payment of £744.12 from the Charity Account to the Parish Council to refund the costs of installing the Pickleball Court.
- 11.3. To discuss the complaints about the level of parking during football matches.

12. TO EXCLUDE THE PRESS AND PUBLIC

13. TRUSTEES OF THE VILLAGE HALL – To receive an update

14. TO NOTE PAYMENTS MADE IN AUGUST

<i>Payee</i>	<i>Details</i>	<i>Vat £</i>	<i>Gross £</i>
KCOM	Telephone/Internet	5.40	32.40
WP Everingham & Sons Ltd	Cleaning War Memorial	90.00	540.00
Business Stream	Water		97.48
Ferriby Fencing	Grounds Maintenance	16.00	96.00
SJK Garden Services	Grounds Maintenance & PW	166.00	996.00
Zoom Communications Inc	Monthly Subscription	2.60	15.59
Salaries & Expenses	Office	1.62	3152.93

15. TO AGREE PAYMENT OF INVOICES BELOW FROM PARISH COUNCIL ACCOUNT

<i>Payee</i>	<i>Details</i>	<i>Vat £</i>	<i>Gross £</i>
KCOM	Telephone/Internet	5.40	32.40
VisionPrint	Newsletter		300.00
Zoom Communications Inc	Monthly Subscription	2.60	15.59
Online Playgrounds	Repair equipment for play area	29.03	174.20
SafetySigns4Less	No Smoking sign	4.28	25.68
PKF Littlejohn LLP	External Audit	84.00	504.00
Ferriby Fencing	Grounds Maintenance	82.67	496.00
SJK Garden Services	Grounds Maintenance & PW		691.00
Salaries & Expenses	Office		2941.05

The meeting closed at :

Date of next meeting : 27 October 2025