

North Ferriby Parish Council

www.northferribyparishcouncil.gov.uk

North Ferriby Playing Field Trustees – Charity No. 523280
North Ferriby Village Hall Custodian Trustee – Charity No. 223908

Jo Haslope
Parish Clerk/RFO
Tel: 01482 631822



22 The Triangle
North Ferriby
East Yorkshire
HU14 3AT

clerk@northferribyparishcouncil.gov.uk

Dear Councillors,

17 September 2024

You are summoned to attend a meeting of **North Ferriby Parish Council**, which will take place in the Priory Rooms of the Village Hall, 50 Church Road, North Ferriby, HU14 3AA on **Monday 23 Sept 2024** at 7.30pm.

Jo Haslope (Clerk to the Council) *Jo Haslope*

The agenda for the meeting is below and the press and public are invited to attend but will be excluded from the meeting at Agenda Item 14 in accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960 owing to the confidential nature of the business to be transacted. Those wishing to attend are asked to contact the Clerk, in order to ensure appropriate arrangements are made for the number of people attending.

Agenda

1. **TO ELECT A CHAIRMAN FOR THE MEETING**
2. **TO RECEIVE APOLOGIES FOR ABSENCE** – Cllrs Hookem, Knight, Allmendinger, Blogg and Wood submit apologies
3. **TO RECEIVE DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST**
 - 3.1. To record declarations of interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - 3.2. To note dispensations given to any member of the Council in respect of agenda items listed below.
4. **TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 23 JULY 2024**
5. **PUBLIC FORUM** (Members of the public are invited to speak)
6. **TO RECEIVE THE WARD COUNCILLOR'S REPORT**
7. **TO RECEIVE THE CLERK'S REPORT**
8. **TO RECEIVE THE FINANCE & GENERAL PURPOSES REPORT**
 - 8.1. **Receipts** - To note receipts received since the last meeting
 - £ 439.32 Bank Interest
 - £ 2,378.32 Reclaimed VAT
 - £ 50.00 Complaint compensation from Barclays
 - 8.2. **Expenditure** – To approve payment of invoices as detailed under item 17.
 - 8.3. **Financial Reports** – To receive the Budget Monitoring, Receipts & Payments and Bank Reconciliation reports
 - 8.4. **Direct Debit** – To agree to set up a Direct Debit for HMRC Payments
 - 8.5. **External Audit** – To note the conclusion of the External Audit
 - 8.6. **Interim Audit** – To note the arrangements for the mid-year Internal Audit.
9. **TO RECEIVE AND NOTE COMMITTEE MINUTES**
 - 9.1. Minutes of the Planning Committee held on 22 July 2024
 - 9.2. Minutes of the Planning Committee held on 4 September 2024
 - 9.3. Minutes of the Playing Field Committee held on 10 July 2024
 - 9.4. Minutes of the Environment Committee held on 22 July 2024
 - 9.5. Minutes of the Personnel Committee held on 21 October 2021
 - 9.6. Draft Minutes of the Personnel Committee held on 4 September 2024

10. PARISH MATTERS

- 10.1. To consider the letter regarding changing the speed limit on Ferriby High Road
- 10.2. To note the arrangements for Remembrance Sunday
- 10.3. To consider the plans for Christmas
- 10.4. To approve the Terms of Reference for the Personnel Committee
- 10.5. To note the alterations to the Clerk's working hours
- 10.6. To review the Social Media Policy and the operation of the Facebook page
- 10.7. To approve signing the licence for the installation of verge marker posts on the Highway
- 10.8. To discuss the arrangements for the Know Your North Ferriby event on Sat 5th October.

11. TO NOTE CORRESPONDENCE RECEIVED

- 11.1. ERNLLCA Newsletter
- 11.2. ERNLLCA Community engagement - Go Collaborate slides
- 11.3. Town and parish bulletin Monday, 5 August
- 11.4. ERYC Council Tax Support Consultation
- 11.5. ERYC Town and Parish councils' casual vacancies and election procedures
- 11.6. ERNLLCA Membership perks | Free Health & Safety advice
- 11.7. Confirmed case of Bluetongue virus - near Withernsea
- 11.8. ERSCP news - Our new-look newsletter
- 11.9. The SIDs Grant Scheme
- 11.10. Community Safety Fund Round 5 – Now Open
- 11.11. Town and Parish meet and greets Thurs 24th October, South Cave
- 11.12. Notification of Carriageway Resurfacing Works on South Lawn Way, Melton

12. TRUSTEES OF ANNE TURNER MEMORIAL ALLOTMENTS

- 12.1. **Receipts** - To note receipts received since the last meeting
 - £ 50.59 COIF Interest

13. TRUSTEES OF THE PLAYING FIELD

- 13.1. To discuss the correspondence from the Football Club

14. TO EXCLUDE THE PRESS AND PUBLIC

15. TO DISCUSS THE OPEN SPACE

16. TRUSTEES OF THE VILLAGE HALL – To receive an update

17. TO AGREE PAYMENT OF INVOICES BELOW FROM PARISH COUNCIL ACCOUNT

<i>Payee</i>	<i>Details</i>	<i>Vat £</i>	<i>Gross £</i>
KCOM	Telephone/Internet	4.80	28.80
M. Lewis	Legal Fees	200.00	1200.00
Ambocare Ltd	First Aid cover		95.00
PKF Littlejohn LLP	External Audit	63.00	378.00
Rollits LLP	Legal services	230.00	1386.00
VisionPrint	Newsletter		300.00
North Ferriby Village Hall Trust	Hall hire - Know Your North Ferriby		145.00
ERNLLCA	Conference	16.00	96.00
Playing Field	VAT reclaim		464.40
Ferriby Fencing	Grounds Maintenance	160.00	960.00
SJK Garden Services	Grounds Maintenance PW		894.00
Salaries and Expenses	Office	2.60	2696.35

The meeting closed at :

Date of next meeting : 23 September 2024